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DEED OF NOVATION AND VARIATION
OF THE
FUNDING AGREEMENT FOR WEALD OF KENT GRAMMAR SCHOOL

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THIS DEED is dated the day of 2026

PARTIES

(1) **THE SECRETARY OF STATE FOR EDUCATION** of Sanctuary Buildings, Great Smith Street, London SW1P 3BT (the "**Secretary of State**");

(2) **GIRLS' LEARNING TRUST**, a charitable company incorporated in England and Wales with registered company number 07627961 whose registered address is at Nonsuch High School For Girls Ewell Road, Cheam, Sutton, Surrey, SM3 8AB (the "**Incoming Academy Trust**"); and

(3) **WEALD OF KENT GRAMMAR SCHOOL ACADEMY TRUST**, a charitable company incorporated in England and Wales with registered company number 07451660 whose registered address is at Weald Of Kent Grammar School, Tudeley Lane, Tonbridge, Kent, TN9 2JP (the "**Company**"),

together referred to as the "**Parties**".

BACKGROUND

A. Weald of Kent Grammar School is an academy within the meaning of the Academies Act 2010 (the "**Academy**") and is currently operated by the Company (a single academy trust).
B. The Secretary of State and the Company entered into a Funding Agreement on 28 January 2011 which was varied by deeds of variation dated 15 January 2013 and 18 December 2017 (the **"Agreement"**) for the maintenance and funding of the Academy (attached as Schedule 1).
C. It is proposed that, with effect from 00.01 am on 1 November 2026 (the "**Transfer Date**"), the Incoming Academy Trust will assume responsibility for the management and operation of the Academy in succession to the Company.
D. The Parties wish to novate the Agreement to the Incoming Academy Trust, and the Secretary of State and the Incoming Academy Trust wish to vary the terms of the Agreement subject to the provisions of this Deed.

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AGREED TERMS

1. **DEFINITIONS**

In this Deed, unless the context otherwise requires, expressions defined in the Agreement and used in this Deed shall have the meaning set out in the Agreement. The rules of interpretation set out in the Agreement apply to this Deed.

2. **NOVATION**

2.1. The Company transfers all its rights, liabilities and obligations under the Agreement to the Incoming Academy Trust with effect from the Transfer Date. With effect from the Transfer Date, the Incoming Academy Trust shall enjoy all the rights and benefits of the Company under the Agreement and all references to the Company in the Agreement shall be read and construed as references to the Incoming Academy Trust.

2.2. The references in the Agreement to the Master Funding Agreement between the Company and the Secretary of State shall be read as a reference to the Master Funding Agreement between the Incoming Academy Trust and the Secretary of State.

2.3. With effect from the Transfer Date, the Incoming Academy Trust agrees to perform the Agreement and be bound by its terms in every way as if it were the original party to it in place of the Company.

2.4. With effect from the Transfer Date, the Secretary of State agrees to perform the Agreement and be bound by its terms in every way as if the Incoming Academy Trust were the original party to it in place of the Company.

3. RELEASE AND WAIVER

3.1. With effect from the Transfer Date, the Company and the Secretary of State release each other from all future obligations to the other under the Agreement.

3.2. Each of the Company and the Secretary of State release and discharge the other from all claims and demands under or in connection with the Agreement arising after the Transfer Date.

3.3. Each of the Incoming Academy Trust and the Secretary of State will have the right to enforce the Agreement and pursue any claims and demands under the Agreement against the other with respect to matters arising before, on or after the date of this Deed as though the Incoming Academy Trust were the original party to the Agreement instead of the Company.

3.4. Neither the Incoming Academy Trust nor the Secretary of State waives any rights to pursue individual directors or trustees of the Company in relation to any liabilities arising from that individual's breach of trust or breach of duty (whether knowingly

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or recklessly) or from any fraud or any criminal act or omission on the part of that individual.

4. **INDEMNITY**

The Incoming Academy Trust agrees to indemnify the Company against any losses, liabilities, claims, damages or costs the Company suffers or incurs under or in connection with the Agreement as a result of the Incoming Academy Trust's failure to perform or satisfy its obligations under the Agreement on or after the Transfer Date.

5. **VARIATION**

5.1. The Secretary of State and the Incoming Academy Trust agree that with effect from the Transfer Date the Agreement shall be amended and restated so as to take effect in the form set out in Schedule 2 to this Deed.

5.2. As varied by this Deed, the Agreement shall remain in full force and effect.

6. COUNTERPARTS

This Deed may be executed in any number of counterparts and by the parties to it on separate counterparts, each of which when so executed and delivered shall be an original, but all the counterparts shall together constitute one and the same instrument.

7. GOVERNING LAW

This Deed shall be governed by and interpreted in accordance with English law.

8. JURISDICTION

The Parties irrevocably agree that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim that arises out of, or in connection with, this deed or its subject matter or formation (including non-contractual disputes or claims).

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IN WITNESS whereof this Deed has been executed by the parties hereto and is intended to be and is hereby delivered on the last date listed below.

EXECUTED as a deed by affixing the corporate seal)
of **THE SECRETARY OF STATE FOR EDUCATION**)
authenticated by:-)

……

Duly authorised by the **SECRETARY OF STATE FOR EDUCATION**

Date…….

EXECUTED as a deed by the
GIRLS' LEARNING TRUST
acting by two directors:

Director ……Signed by: 5BCB03ABF7424E2…

Print name Christopher Chant

Date 20-Oct-2026 | 6:32:30 PM BST

Director ……Signed by: 70BDE518D6AA43F…

Print name Emily Vince

Date 20-Oct-2026 | 12:57:39 PM BST

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EXECUTED as a deed by

WEALD OF KENT GRAMMAR SCHOOL ACADEMY TRUST

acting by two directors:

Director .....DocuSigned by: Richard Booth 3DD908881EE4489...

Print name.....Richard Booth.....

Date .....14-Oct-2026 | 11:50:36 PM PDT.....

Director .....Signed by: 80ADF3712C3D443...

Print name.....Robin Jones.....

Date .....21-Oct-2026 | 8:08:46 AM BST.....

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Schedule 1

Existing Funding Agreement

Funding Agreement dated 28 January 2011

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SINGLE ACADEMY MODEL

ACADEMY

MODEL FUNDING AGREEMENT

28 January **2011**

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SINGLE ACADEMY MODEL

WEALD OF KENT GRAMMAR SCHOOL ACADEMY TRUSTFUNDING AGREEMENT

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INTRODUCTION

1) This Agreement is made under section **1** of the Academies Act 2010 between the Secretary of State for Education ("the Secretary of State") and Weald of Kent Grammar School Academy Trust (the "Academy Trust").

2) The Academy Trust is a Company incorporated in England and Wales, limited by guarantee with registered Company number 7451660.

3) The following expressions used in this Agreement have the respective meanings assigned to them by the numbered clauses of this Agreement referred to immediately after the reference to the expressions -

   a) "Academies Financial Handbook" - clause 72;

   b) "Academy Financial Year" - clause 66;

   c) "Accounting Officer" - clause 71;

   d) "Annual Letter of Funding" - clause 65;

   e) "Chief Inspector" means Her Majesty's Chief Inspector of Education, Children's Services and Skills or his successor;

   f) "GAG" - clause 35;

   g) "Capital Expenditure" - clause 36;

   h) "Capital Grant" - clause 36;

   i) "EAG" - clause 35;

   j) "Recurrent Expenditure" - clause 35.

4) In this Agreement the following words and expressions shall have the following meanings:-

   "Business Day" means any day other than a Saturday, Sunday, Christmas Day, Good Friday or a day which is a bank holiday with the meaning given to that expression in the Banking and Financial Dealings Act 1971;

   "DfE" means Department for Education or its successor;

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"Further Governors" means Governors who may be appointed by the Secretary of State under the Articles of Association if a Special Measures Termination Event, as defined in this Agreement, occurs;

"Insured Risks" means fire lightning explosion earthquake storm tempest flood subsidence landslip heave impact terrorism bursting or overflowing of water tanks and pipes earthquake damage by aircraft and other aerial devices or articles dropped there from riot and civil commotion labour disturbance and malicious damage and such other risks as the Academy Trust insures against from time to time subject in all cases to any exclusions or limitations as may from time to time be imposed by the insurers or underwriters;

"Additional Governors" means Governors who may be appointed by the Secretary of State under the Articles of Association;

"Principal" means the head teacher of the Academy;

"Principal Regulator" means the body or person appointed as the Principal Regulator under the Charities Act 2006;

"LA" means the Local Authority in the area in which the Academy is situated;

"the Land" means the land (including for the avoidance of doubt all buildings, structures, landscaping and other erections) situated at and known as Weald of Kent Grammar School, Tudeley Lane, Tonbridge, Kent TN9 2JP and registered under title number K966335;

"Memorandum" and "Articles" means the Memorandum and Articles of Association of the Academy Trust for the time being in force, a copy of the current version of which is annexed to this Agreement as Annex A;

"parents" means parents or guardians;

"persons" includes a body of persons, corporate or incorporate;

references to "school" shall where the context so admits be references to the Academy;

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"SEN" means Special Educational Needs;

"VAT" means value added tax or any equivalent or replacement tax.

5) The Interpretation Act 1978 shall apply for the interpretation of this Agreement as it applies for the interpretation of an Act of Parliament.

6) Expressions defined in this Agreement shall have the same meaning where used in any Annex to this Agreement.

7) Intentionally blank.

8) Section 1 (3) of the Academies Act 2010 states that:

(3) An Academy agreement is an agreement between the Secretary of State and the other party under which-

(a) the other party gives the undertakings in subsection (5), and

(b) the Secretary of State agrees to make payments to the other party in consideration of those undertakings.

LEGAL AGREEMENT

9) In consideration of the Academy Trust undertaking to establish and maintain, and to carry on or provide for the carrying on of, an independent school in England to be known as Weald of Kent Grammar School ("the Academy") and having such characteristics as are referred to in clause 10, the Secretary of State agrees to make payments to the Academy Trust in accordance with the conditions and requirements set out in this Agreement. For the avoidance of doubt, any obligations imposed upon or powers given to the Academy by this Agreement are also imposed upon the Academy Trust.

CHARACTERISTICS OF THE ACADEMY

10) The characteristics of the Academy set down in Section 1(6) of the Academies Act 2010, are that:

(a) the school has a curriculum satisfying the requirements of section 78 of EA 2002 (balanced and broadly based curriculum)

(b) if the school provides secondary education, its curriculum for the secondary

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education has an emphasis on a particular subject area, or particular subject areas, specified in the Agreement;

(c) the school provides education for pupils who are wholly or mainly drawn from the area in which the school is situated.

ACADEMY OPENING DATE

11) The Academy shall open as a school on 1 February 2011 replacing Weald of Kent Grammar School which shall cease to be maintained by the Local Authority on that date, which date shall be the conversion date within the meaning of the Academies Act 2010.

CONDITIONS OF GRANT

General

12) Other conditions and requirements in respect of the Academy are that:

(a) the school will be at the heart of its community, promoting community cohesion and sharing facilities with other schools and the wider community;
(b) there will be assessments of pupils performance as they apply to maintained schools and the opportunity to study for external qualifications in accordance with clause 29 (d);
(c) the admissions policy and arrangements for the school will be in accordance with admissions law, and the DfE Codes of Practice, as they apply to maintained schools;
(d) teachers' levels of pay and conditions of service for all employees will be the responsibility of the Academy Trust save that when entering into a contract of employment with any person the Academy Trust shall be bound by and act in accordance with such guidance as the Secretary of State may publish in relation to the maximum salary that may be paid to employees of Academies;
(e) there will be an emphasis on the needs of the individual pupils including pupils with special education needs (SEN), both those with and without statements of SEN;
(f) there will be no charge in respect of admission to the school and the school will only charge pupils where the law allows maintained schools to charge;
(g) the Academy Trust shall as soon as reasonably practicable establish an appropriate mechanism for the receipt and management of donations and shall use reasonable endeavours to procure donations through that mechanism for the purpose of the objects specified in the Articles.

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Governance

13) The Academy will be governed by a governing body ("the Governing Body") who are the Directors of the company constituted under the Memorandum and Articles of the Academy Trust.

14) The Governing Body shall have regard to (but for the avoidance of doubt shall not be bound by) any guidance as to the governance of academies that the Secretary of State may publish.

Conduct

15) The Academy shall be conducted in accordance with:

a) the Articles, which shall not be amended by the Academy Trust without the written consent of the Secretary of State, such consent not to be unreasonably withheld or delayed;
b) all provisions by or under statute which confer rights or impose obligations on Academies including, without limitation, the independent schools standards prescribed under section 157 of the Education Act 2002 to the extent they apply to the Academy; and
c) the terms of this Agreement.

Criminal Records Bureau Checks

16) The Academy shall comply with the requirements of paragraph 4 of the Schedule to the Education (Independent School Standards) (England) Regulations 2003 (as amended) in relation to carrying out enhanced criminal records checks, obtaining enhanced criminal records certificates and making any further checks, as required and appropriate for members of staff, supply staff, individual Governors and the Chair of the Governing Body.

Pupils

17) The planned capacity of the Academy is 1037 in the age range 11-18 years, including a sixth form of 290 places. The Academy will be a school whose requirements for:

a) the admission of pupils to the Academy are set out in Annex B to this Agreement;
b) the admission to the Academy of and support for pupils with SEN and with disabilities (for pupils who have and who do not have statements of SEN) are set out in Annex C to this Agreement;

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c) pupil exclusions are set out in Annex D to this Agreement;

d) the procedure for the removal of the Academy's selective admission arrangements is set out in Annex E to this Agreement.

Designated Teacher for Children in Care

17A) The Academy Trust will in respect of the Academy act in accordance with, and be bound by, all relevant statutory and regulatory provisions and have regard to any guidance and codes of practice issued pursuant to such provisions, as they apply at any time to a maintained school, relating to the designation of a person to manage the teaching and learning programme for children who are looked after by an LA and are registered pupils at the school. For the purpose of this clause, any reference to the governing body of a maintained school in such statutory and regulatory provisions, or in any guidance and code of practice issued pursuant to such provisions, shall be deemed to be references to the Governing Body of the Academy Trust.

Teachers and other staff

18) Subject to clause 19, the Academy Trust shall not employ anyone under a contract of employment or for services to carry out planning and preparing lessons and courses for pupils, delivering lessons to pupils, assessing the development, progress and attainment of pupils, and reporting on the development, progress and attainment of pupils ("specified work") who is not either:-

a) a qualified teacher within the meaning of regulations made under section 132 of the Education Act 2002; or

b) otherwise eligible to do specified work under the Education (Specified Work and Registration) (England) Regulations 2003 (SI 2003/1663), which for the purpose of this clause shall be construed as if the Academy were a maintained school.

19) Clause 18 does not apply to anyone who:

a) was transferred to the employment of the Academy Trust by virtue of the Transfer of Undertakings (Protection of Employment) Regulations 2006;

b) immediately prior to the transfer, was employed to do specified work; and

c) immediately prior to the transfer, was not:

(i) a qualified teacher within the meaning of regulations made under section 132 of the Education Act 2002 and registered with full registration with the appropriate body, or

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(ii) eligible to do specified work under the Education (Specified Work and Registration) (England) Regulations 2003 (SI 2003/1663)

("transferred staff member"). The Academy Trust shall use its best endeavours to ensure that any transferred staff member who undertakes specified work and does not meet the requirements of clause 18(a) or clause 18(b) meets such requirements as soon as possible.

20) Provided that the Secretary of State complies with his obligations in clauses 47 and 60 and that the Academy Trust remains eligible to participate as an employer in the Teachers Pension Scheme, the Academy Trust shall ensure that all teachers employed at the Academy have access to the Teachers Pension Scheme.

21) Provided that the Secretary of State complies with his obligations in clauses 47 and 60 and that the Academy Trust remains eligible to participate as a scheme employer in the Local Government Pension Scheme, the Academy Trust shall ensure that all employees at the Academy other than teachers have access to the Local Government Pension Scheme.

Curriculum, curriculum development and delivery and RE and collective worship

22) The curriculum provided by the Academy to pupils up to the age of 16 shall be broad and balanced with a specialism in science and language.

23) The Academy Trust shall ensure that the broad and balanced curriculum includes English, Mathematics and Science.

24) The Academy Trust shall make provision for the teaching of religious education and for a daily act of collective worship at the Academy.

25) Where the Academy is designated with a religious character[1] in accordance with section 124B of the School Standards and Framework Act 1998 or further to section 6(8) of the Academies Act 2010:

a) subject to clause 27, the Academy Trust shall ensure that provision is made for Religious Education to be given to all pupils at the Academy in accordance with the tenets of the specified religion or religious denomination of the Academy;

b) subject to clause 27, the Academy Trust shall comply with the requirements of

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section 70(1) of, and Schedule 20 to, the School Standards and Framework Act 1998 as if the Academy were a foundation school with a religious character or a voluntary school, and as if references to ' the required collective worship' were references to collective worship in accordance with the tenets and practices of the specified religion or religious denomination of the Academy; c) the Academy Trust shall ensure that the quality of Religious Education given to pupils at the Academy and the contents of the Academy's collective worship given in accordance with the tenets and practice of the specific religion or religious denomination are inspected. Such inspection shall be conducted by a person chosen by the Academy Trust and the Academy shall secure that such inspection shall comply with the requirements set out in any statutory provision and regulations as if the Academy were a foundation of voluntary school which has been designated under section 69(3) of the School Standards and Framework Act 1998 as having a religious character.

26) Where the Academy has not been designated with a religious character in accordance with section 124B of the School Standards and Framework Act 1998 or further to Section 6(8) of the Academies Act 2010:

a) subject to clause 27, the Academy Trust shall ensure that provision shall be made for religious education to be given to ail pupils at the Academy in accordance with the requirements for agreed syllabuses in section 375(3) of the Education Act 1996 and paragraph 2(5) of Schedule 19 to the School Standards and Framework Act 1998;

b) subject to clause 27, the Academy Trust shall ensure that the Academy complies with the requirements of section 70(1) of, and Schedule 20 to, the School Standards and Framework Act 1998 as if it were a community, foundation or voluntary school which does not have a religious character, except that the provisions of paragraph 4 of that Schedule do not apply. The Academy may apply to the Secretary of State for consent to be relieved of the requirement imposed by paragraph 3(2) of that Schedule, the Secretary of State's consent to such an application not to be unreasonably withheld or delayed.

26 Intentionally blank.

27) Section 71(1) - (6) and (8) of the School Standards and Framework Act 1998 shall apply as if the Academy were a community, foundation or voluntary school, and as if references to "Religious Education" and to "Religious Worship" in that section were

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references to the religious education and religious worship provided by the Academy in accordance with clauses 25 or 26 as appropriate.

28) The Academy Trust shall have regard to any guidance issued by the Secretary of State on sex and relationship education to ensure that children at the Academy are protected from inappropriate teaching materials and they learn the nature of marriage and its importance for family life and for bringing up children.

Assessment

29) The Secretary of State will notify the appropriate body for assessment purposes about the Academy.

a) The Academy Trust shall ensure that the Academy complies with any guidance issued by the Secretary of State from time to time to ensure that pupils take part in assessments and in teacher assessments of pupil's performance as they apply to maintained schools.

b) The Academy Trust shall report to any body on assessments under clause 29 as the Secretary of State shall prescribe and shall provide such information as may be required by that body as applies to maintained schools.

c) In respect of all Key Stages, the Academy Trust will submit the Academy to monitoring and moderation of its assessment arrangements as prescribed by the Secretary of State.

d) The Academy Trust may not offer courses at the Academy which lead to external qualifications, as defined in section 96 of the Learning and Skills Act 2000, unless the Secretary of State gives specific approval for such courses.

Exclusions Agreement

30) The Academy Trust shall, if invited to do so by an LA, enter into an agreement in respect of the Academy with that LA, which has the effect that where:

a) the Academy Trust admits a pupil to the Academy who has been permanently excluded from a maintained school, the Academy itself or another Academy with whom the LA has a similar agreement; or
b) the Academy Trust permanently excludes a pupil from the Academy

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payment will flow between the Academy Trust and the LA in the same direction and for the same amount that it would, were the Academy a maintained school, under Regulations made under section 47 of the School Standards and Framework Act 1998 relating to the addition or deduction of a maintained school's budget following a permanent exclusion or the admission of a permanently excluded pupil. At the date of this Agreement, the applicable Regulation is Regulation 23 of the School Finance (England) Regulations 2008.

School Meals

31) The Academy Trust shall, if requested to do so by or on behalf of any pupils at the Academy, provide school lunches for those pupils unless it would be unreasonable for it to do so. Subject to the provisions of clause 32 charges may be levied for lunches, but the Academy Trust shall otherwise fund the cost of such school lunches from its GAG.

32) In relation to a pupil who is himself or whose parents are in receipt of benefits mentioned in section 512ZB of the Education Act 1996 (or equivalent provision governing the entitlement to free school lunches of pupils at maintained schools), the Academy Trust shall ensure that a school lunch is provided for such a pupil free of charge to be funded out of the Academy Trust's GAG.

Charging

33) Sections 402 (Obligation to enter pupils for public examinations), 450 - 457 (charges), 459 (regulations about information about charges and school hours) and 460 (voluntary contributions), 461 (recovery of sums as civil debt) - 462 (Interpretation re charges) of the Education Act 1996 shall be deemed to apply to the Academy with the following modifications:

a) references to any maintained school shall be treated as references to the Academy;
b) references to registered pupils shall be treated as references to registered pupils at the Academy;
c) references to the governing body or the local education authority shall, in each case, be treated as references to the Academy Trust;
d) the charging and remissions policies required to be determined under section 457, and any amendment thereto, shall require the approval of the Secretary of State; and
e) the Academy Trust may charge persons who are not registered pupils at the Academy for education provided or for facilities used by them at the Academy.

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GRANTS TO BE PAID BY THE SECRETARY OF STATE

General

34) The Secretary of State shall pay grants towards Capital Expenditure and Recurrent Expenditure for the Academy. Except with the Secretary of State's prior agreement, the Academy Trust shall not budget for its expenditure in any Academy Financial Year in excess of expected income. Except as contemplated by the terms of this Agreement or the commercial transfer agreement between the governing body of Weald of Kent Grammar School, the Academy Trust and Kent County Council, the Academy Trust shall not enter into commitments which are likely to have substantial implications for future levels of grant, or for the period for which grant may be required. No decision by the Academy Trust shall commit the Secretary of State to paying any particular amount of grant.

35) "Recurrent Expenditure" means any expenditure on the establishment, conduct, administration and maintenance of the Academy which does not fall within the categories of capital expenditure set out at clause 36. The Secretary of State shall pay two separate and distinct grants in respect of Recurrent Expenditure: General Annual Grant ("GAG") and Earmarked Annual Grant ("EAG").

Capital Grant

36) "Capital Expenditure" means expenditure on:

a) the acquisition of land and buildings;
b) the erection, enlargement, improvement or demolition of any building including fixed plant, installation, wall, fence or other structure, or any playground or hard standing, other than necessary replacements, repairs and maintenance due to normal wear and tear;
c) the installation of electrical, mechanical or other services;
d) the purchase of vehicles and other self-propelled mechanical equipment;
e) the installation and equipping of premises with furnishings and equipment, other than necessary replacements, repairs and maintenance due to normal wear and tear;
f) the installation and equipping of premises with computers, networking for computers, operating software and information and communication technology equipment, other than necessary updates or necessary replacements, repairs and maintenance due to normal wear and tear;
g) the provision and equipping of premises, including playing fields and other facilities

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for social activities and physical recreation;

h) works of a permanent character other than the purchase or replacement of minor day-to day items;

i) any major repairs or replacements which are specified as constituting capital expenditure in any grant letter relating to them;

j) such other items (whether of a like or dissimilar nature to any of the foregoing) of a substantial or enduring nature as the Secretary of State may agree shall constitute capital expenditure for the purposes of this Agreement; k) all professional fees properly and reasonably incurred in connection with the provision of any of the above; l) VAT and other taxes payable on any of the above;

m) the alteration of premises to comply with replacement, additional or enhanced statutory requirements (including, without limitation, statutory requirements relating to health and safety and to access for disabled people). "Capital Grant" means grant paid to the Academy Trust in respect of Capital Expenditure.

37) Intentionally Blank.

38) Any Capital Expenditure incurred in respect of the Academy on which Capital Grant payments are sought from the Secretary of State will require the specific prior written agreement of the Secretary of State, which agreement shall not be unreasonably withheld or delayed.

39) Any payment of Capital Grant to the Academy Trust under this Agreement is subject to the fulfilment of the following conditions:

a) such grants are used solely to defray expenditure approved by the Secretary of State;

b) the Academy Trust certifying and providing evidence that all planning and other consents necessary for the development and all related infrastructure to be completed have been obtained or put in place (or certifying that no such consents or infrastructure is required).

Arrangements for Payment of Capital Grant

40) Capital Grant will be paid by the Secretary of State to the Academy Trust on the basis of claims for grant submitted to the Secretary of State in the notified format with supporting invoices and certificates as required by the Secretary of State. Capital Grant will be paid within 21 days from the day on which a claim for grant is received if the claim is in the

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proper format, supported by the appropriate documentation and the conditions on its payment set out at clause 39 are complied with. If a dispute arises as to whether a claim is or is not acceptable both parties undertake to attempt to resolve it in good faith. In the event of such a dispute, the Secretary of State shall pay to the Academy Trust so much of the claim as shall not be in dispute.

41) Intentionally blank.

42) Intentionally blank.

43) Intentionally blank.

44) Intentionally blank.

45) Intentionally blank.

46) Intentionally blank.

General Annual Grant

47) GAG will be paid by the Secretary of State to the Academy Trust in order to cover the normal running costs of the Academy. These will include, but are not limited to:

a) teachers' salaries and related costs (including full and part time teaching staff and seconded teachers) (including pensions contributions and any redundancy payments payable in respect of teaching staff);
b) non-teaching staff salaries and related costs (including pension contributions and any redundancy payments, educational support staff, administrative and clerical staff and manual and premises related staff);
c) employees' expenses;
d) the purchase, maintenance, repair and replacement:
    (i) of teaching and learning materials and other educational equipment, including books, stationery and ICT equipment and software, sports equipment and laboratory equipment and materials;
    (ii) of other supplies and services;
e) examination fees;
f) repairs, servicing and maintenance of buildings (including redecoration, heating, plumbing, lighting etc); maintenance of grounds (including boundary fences and wails); cleaning materials and contract cleaning; water and sewage; fuel and light (including fuel oil, solid and other fuel, electricity and gas); rents; rates; purchase,

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maintenance, repairs and replacement of furniture and fittings;

g) insurance;

h) medical equipment and supplies;

i) staff development (including in-service training);

j) curriculum development;

k) the costs of providing school meals for pupils (including the cost of providing free school meals to pupils who are eligible to receive them), and discretionary grants to pupils to meet the cost of pupil support, including support for pupils with special educational needs or disabilities (taking account of the fact that separate additional money will be available for pupils with statements of special educational needs);

l) administration (including, without limitation, accounting and company secretarial fees);

m) establishment expenses and other institutional costs; and

n) all professional fees properly and reasonably incurred in connection with:

(i) any changes which are required (whether by the Secretary of State or otherwise) to the Articles or to the constitution or legal form of the Academy Trust; or

(ii) the preparation, negotiation or execution of any agreement between the Academy Trust and the Secretary of State or any other party.

48) Subject to clauses to 56-57, GAG for each Academy Financial Year for the Academy will be the total of the following areas of funding;

a) Formula Funding: Funding equivalent to the level of funding which would be provided through the funding formula of the LA to a maintained school which had all of that Academy's relevant characteristics, including its number of pupils;

b) Local Authority Central Spend Equivalent: Funding representing a proportion of the LA Education Budget money which the LA would be able to retain, from the non-delegated elements of the Schools Budget and the relevant items in the LA Budget, if the Academy were a maintained school. The proportion which this funding will represent will be based on the elements of the LA's Section 251 Budget Return which are relevant to that Academy.

c) Specialist Schools Allowance: Funding equivalent to that which a maintained school with the Academy's characteristics would receive in respect of their participation in the specialist schools programme. In the year of conversion, this may continue to be paid by the Local Authority;

49) The GAG for each Academy Financial Year for the Academy will also include, payable

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on a basis equivalent to that applied to maintained schools:

a) funding for mailers for which it is necessary for the Academy to incur extra costs, for as long as those costs are deemed necessary by the Secretary of State; and
b) payments in respect of further, specific grants made available to maintained schools, where the Academy meets the requisite conditions and criteria necessary for a maintained school to receive these grants.

50) Subject to clause 51, the basis of the pupil number count for the purposes of determining GAG for an Academy Financial Year for the Academy will be, in the first year of conversion, the same basis as that used by the Local Authority for determining the budget share of the predecessor maintained school as adjusted by numbers counted in any subsequent Schools Census, as determined by the Secretary of State. In subsequent years the basis of the pupil count will be as determined by the Secretary of State.

51) Once the conditions specified in clause 52 have been satisfied with respect to the Academy for the Academy Financial Year for which funding is being calculated, the basis of the pupil number count for the purpose of determining GAG for the Academy will be:

a) for the pupil number count for pupils in Year 11 and below, the Schools Census for the January preceding the Academy Financial Year in question; and
b) for the pupil number count for pupils in Year 12 and above, the formula which for the time being is in use for maintained schools for the calculation of pupil numbers for pupils in Year 12 and above for the purpose of calculating their level of funding.

52) For the purpose of clause 51, the conditions are:

a) all planned Year-groups will be present at the Academy (that is, all the pupil cohorts relevant to the age-range of the Academy will have some pupils present); and
b) the total number of pupils as measured in the Schools Census for the preceding January is 90% or more of the planned final size of the Academy, which is 1050;

c) The Secretary of State has determined that the basis shall be as provided for in Clause 51.

53) For any Academy Financial Year in which GAG for the Academy has been calculated in accordance with clause 50, no adjustment shall be made to the following Academy Financial Year's formula funding element of GAG to recognise variation from the pupil

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count basis used.

54) For any Academy Financial Year in which GAG for the Academy is calculated in accordance with clause 51, no adjustment will be made to the formula funding element in the following Academy Financial Year's formula funding element of GAG unless the Academy Trust demonstrates to the satisfaction of the Secretary of State that there has been a significant impact on costs, such as an extra class. For any other element of GAG the Secretary of State may make adjustments to recognise a variation in pupil numbers from that used to calculate the element of grant in question; the basis of these will be set out in the annual letter of funding.

55) Intentionally blank.

56) Intentionally blank.:

57) The Secretary of State recognises that if notice of intention to terminate this Agreement is served, the intake of new pupils during the notice period is likely to decline and that in such circumstances payments based simply upon the number of pupils attending the Academy are unlikely to be sufficient to meet the Academy's needs during the notice period. The Secretary of State undertakes to pay a reasonable and appropriately larger GAG with respect to the Academy in the notice period than would be justified solely on the basis of the methods set out in clauses 48-54, in order to enable the Academy to operate effectively.

58) The Secretary of State also recognises that if this Agreement is terminated for any reason by either party the number of pupils at the Academy is likely to decline. In these circumstances both parties undertake to attempt to resolve issues arising from such termination in good faith and with the aim of protecting the interests and the education of the pupils at the Academy.

59) GAG paid by the Secretary of State shall only be spent by the Academy Trust towards the normal running costs of the Academy.

Earmarked Annual Grant

60) Earmarked Annual Grant ("EAG") shall be paid by the Secretary of State to the Academy Trust in respect of either recurrent or Capital Expenditure for such specific purposes as may from time to time be agreed between the Secretary of State and the Academy Trust and as described in the relevant funding letter. The Academy Trust shall only spend

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EAG in accordance with the scope, terms and conditions of the grant set out in the relevant funding letter.

61) Where the Academy Trust is seeking a specific EAG in relation to any Academy Financial Year, it shall submit a letter outlining its proposals and the reasons for its request to Academies Division, Sanctuary Buildings, Great Smith Street, London SW1P 3BT.

Arrangements for Payment of GAG and EAG

62) The Secretary of State shall notify the Academy Trust as soon as possible before the start of each Academy Financial Year (and in any event before the date referred to in clause 65) of the GAG and EAG figures in respect of the Academy which, subject to Parliamentary approval, the Secretary of State plans for that Academy Financial Year and of the assumptions and figures on which these are based (the "Preliminary Funding Letter"). As soon as practicable following the date of receipt of the Preliminary Funding Letter, the Academy Trust shall notify the Secretary of State of any errors it believes have been made in relation to the calculation of GAG and EAG. In circumstances where the Academy Trust considers that the Preliminary Funding Letter contains errors, the parties undertake to attempt to resolve such errors in good faith and with the aim of protecting the interests and education of the pupils of the Academy.

63) If GAG or EAG is calculated incorrectly due to a mistake of the Secretary of State then:

a) if this leads to an underpayment of GAG or EAG, the Secretary of State will correct the underpayment as quickly as possible during the then current Academy Financial Year, failing which during subsequent Academy Financial Years;

b) if this leads to an overpayment of GAG or EAG, the Secretary of State reserves the right to recover any overpaid grant in subsequent Academy Financial Years, as appropriate, having considered all the relevant circumstances and taking into account any representations from the Academy Trust.

64) If GAG or EAG is calculated incorrectly because the Academy Trust provides incorrect information to the Secretary of State then;

a) if this leads to an underpayment of GAG or EAG, the Secretary of State may correct the underpayment in the then current Academy Financial Year, failing which during subsequent Academy Financial Years;

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b) If this leads to an overpayment of GAG or EAG, the Secretary of State reserves the right to recover any overpaid grant in subsequent Academy Financial Years, as appropriate, having considered all the relevant circumstances and taking into account any representations from the Academy Trust.

65) The amounts of GAG and EAG for an Academy Financial Year will be determined annually by the Secretary of State. The amount of GAG and EAG for the Academy for the initial Academy Financial Year will be notified to the Academy Trust in a funding letter sent to the Academy prior to the conversion date within the meaning of the Academies Act 2010. For subsequent years the amount of GAG and EAG will be notified to the Academy Trust in a funding letter not later than 1 April preceding that Academy Financial Year (the "Annual Letter of Funding"). The Annual Letter of Funding will not include the amount that the Academy Trust will receive in respect of grants for which information to enable timely calculation is not available or is incomplete, such grants will be notified as soon as practicable later in the year. Amounts of EAG will be notified to the Academy Trust wherever possible in the Annual Letter of Funding or as soon as practicable thereafter.

66) For the purposes of this Agreement, an Academy Financial Year shall be deemed to run from September to August, in order to align it to the school academic year (and references in this Agreement to "Academy Financial Year" shall be construed accordingly). The Secretary of State undertakes to pay GAG in monthly instalments on or before the twenty fifth day of each month, each such instalment to fund the salaries and other payroll costs for the relevant month of all monthly paid employees and all other costs payable during the next following month. The detailed arrangements for payment will be set out in the Annual Letter of Funding.

Other relevant funding

67) The Secretary of State shall meet a proportion of the Academy Trust's costs arising from the inclusion of Academies in the Schedules to the Redundancy Payments (Continuity of Employment in Local Government) (Modification) Order 1999. The Secretary of State shall meet the costs of the employees' prior eligible service, being service prior to the opening of the Academy, and the Academy Trust will meet the costs of service after the opening of the Academy from the GAG. The Academy Trust shall, wherever reasonably practicable having regard to the statutory duties of the directors of the Academy Trust, seek the Secretary of State's consent for these redundancies, such consent not to be unreasonably withheld, before committing to the redundancies.

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68) The Secretary of State may meet costs incurred by the Academy Trust in connection with the transfer of employees from any predecessor school under the Transfer of Undertakings (Protection of Employment) Regulations 2006. Payment of grant in respect of such costs is to be agreed between the parties on a case by case basis and the Academy Trust shall not budget on the basis that it will receive any grant in respect of such costs unless it is specifically notified that such grant will be paid.

69) The Academy Trust may also receive funding from an LA in respect of the provision detailed in statements of SEN for pupils attending an Academy in accordance with the provisions of Section 483A of the Education Act 1996 and regulations made under that section. The Academy Trust shall ensure that all provision detailed in statements of SEN is provided for such pupils.

70) The Academy Trust may also receive grant funding for the Academy from the LA's Standards Fund. The extent of any grant funding received by the Academy Trust from the Local Authority may be equivalent to that which a Local Authority would pay to a maintained school using grant monies paid to it by the Secretary of State. Grants paid to the Academy Trust from the Standards Fund are not paid under this Agreement.

Financial and Accounting Requirements

71) The Academy Trust shall appoint an Accounting Officer and shall notify the Secretary of State of that appointment.

72) In relation to the use of grant paid to the Academy Trust by the Secretary of State, the Academy Trust shall abide by the requirements of and have regard to the guidance in the Academies Financial Handbook published by the DfE and amended from time to time, which sets out in detail provisions for the financial management of the Academy including guidance on financial systems and controls and accounting and reporting requirements, in so far as these are not inconsistent with any accounting and reporting requirements and guidance that it may be subject to by virtue of its being a charity.

73) The formal budget plan must be approved each Academy Financial Year by the Governing Body.

74) Any payment of grant by the Secretary of State in respect of the Academy is subject to his being satisfied as to the fulfilment by the Academy Trust of the following conditions:

a) in its conduct and operation it shall apply financial and other controls which conform

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to the requirements both of propriety and of good financial management;

b) arrangements have been made to maintain proper accounting records and that statements of income and expenditure and balance sheets may be produced in such form and frequency as the Secretary of State may from time to time reasonably direct;

c) in addition to the obligation to fulfil the statutory requirements referred to in subclause f) below, the Academy Trust shall prepare its financial statements, Directors' report, Annual Accounts and its Annual Return in accordance with the Statement of Recommended Practice as if the Academy Trust was a non-exempt Charity and/or in such form or manner as the Secretary of State may reasonably direct and shall file these with the Secretary of State and the Principal Regulator by the 31 December first following the end of the relevant Academy Financial Year;

d) A statement of the accounting policies used should be sent to the Secretary of State with the financial statements and should carry an audit report stating that, in the opinion of the auditors, the statements show a true and fair view of the Academy Trust's affairs and that the grants were used for the purposes intended;

e) the Academy Trust shall ensure that its accounts are audited annually by independent auditors appointed under arrangements approved by the Secretary of State;

f) the Academy Trust prepares and files with the Companies Registry such annual accounts as are required by the Companies Act 2006;

g) the Academy Trust shall publish on its website its Annual Accounts, Annual Report, Memorandum and Articles of Association, Funding Agreement and a list of the names of the Governors of the Academy Trust;

h) the Academy Trust insures or procures insurance by another person of its assets in accordance with normal commercial practice or under the terms of any subsisting leases in respect of the leasehold interest of the site upon which the Academy is situated.

75) In addition, and at his expense, the Secretary of State may instruct auditors to report to him on the adequacy and effectiveness of the accounting systems and internal controls maintained by the Academy Trust to standards determined by the Secretary of State and to make recommendations for improving the financial management of the Academy Trust.

76) The books of accounts and all relevant records, files and reports of the Academy Trust including those relating to financial controls, shall be open at all reasonable times to

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officials of the DfE and the National Audit Office and to contractors retained by the DfE or the National Audit Office for inspection or the carrying out of value for money studies; and the Academy Trust shall secure that those officials and contractors are given reasonable assistance with their enquiries. For the purposes of this clause 'relevant' means in any way relevant to the provision and use of grants provided by the Secretary of State under this Agreement.

77) The Academy Trust shall submit indicative budgets relating to the Academy to the Secretary of State by not later than 15 February before the start of each Academy Financial Year. Such budgets shall set out clearly the prospective income and expenditure of the Academy and shall differentiate, and give adequate details of:

a) a statement of expected income for that Academy Financial Year including cash donations and gifts in kind from sources other than GAG, EAG and grants from the Secretary of State towards capital and revenue expenditure, distinguishing between income from public funds including the national lottery and income from other sources. Income from cash donations and gifts in kind from sources other than GAG, EAG and grants from the Secretary of State towards capital expenditure will not be taken into account by the Secretary of State in the calculation of GAG;
b) a statement of proposed recurrent expenditure for that Academy Financial Year;
c) a statement of proposed capital expenditure for that Academy Financial Year.

78) At the beginning of any Academy Financial Year the Academy Trust may hold unspent GAG from previous Academy Financial Years amounting to 12% of the total GAG payable for the Academy in the Academy Financial Year just ended or such higher amount as may from time to time be agreed. This carried forward amount may be used as follows:

a) equivalent to 2% of the total GAG payable in the Academy Financial Year just ended may be used by the Academy Trust for any of the purposes for which GAG is paid;
b) equivalent to 12% of the total GAG payable in the Academy Financial Year just ended, or such higher figure as may from time to time be agreed, minus any amount used under sub-clause (a) above, may be used on the upkeep and improvement of premises, including the costs of equipment and routine repairs and maintenance of the Academy, and on capital expenditure relating to the Academy,

and shall not be taken into account by the Secretary of State in calculating the amount of any subsequent Academy Financial Year GAG or EAG.

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79) Notwithstanding clause 78, any:

a) EAG;

b) other grants from the Secretary of State towards Capital Expenditure;

c) additional grant provided over and above that set out in clauses 48-54, and

d) income from cash donations and gifts in kind from private sources or public sources other than grants from the Secretary of State,

may be carried forward without limitation or deduction.

80) Any savings of GAG not allowed to be carried forward under clauses 78-79 will be taken into account in the payment of subsequent grant.

81) The Academy Trust may also accumulate funds from private sources or public sources other than grants from the Secretary of State for application to the benefit of the Academy as it sees fit. Any surplus arising from private sources or public sources other than grants from the Secretary of State shall be separately identified in the Academy Trust's balance sheet.

82) The Academy Trust shall not, in relation to assets or property funded (whether in whole or in part) by the Secretary of State, without the prior written consent of the Secretary of State which shall not be unreasonably withheld or delayed:

a) except such as are given in normal contractual relations, give any guarantees, indemnities or letters of comfort;

b) write off any debts or liabilities owed to it above a value to be set out in the annual letter of funding, nor offer to make any ex gratia payments;

c) make any sale or purchase of freehold property; or

d) grant or take up any leasehold or tenancy agreement for a term exceeding three years.

83) The Academy Trust shall provide 30 days notice to the Secretary of State, whether or not the circumstances require the Secretary of State's approval, of its intention to:

a) give any guarantees, indemnities or letters of comfort;

b) write off any debts owed to it or offer to make any ex gratia payments;

c) make any sale or purchase of freehold property; or

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d) grant or take up any leasehold or tenancy agreement for a term exceeding three years.

84) Each discovered loss of an amount exceeding the amount set out in the annual letter of funding, and arising from suspected theft or fraud, shall be reported by the Academy Trust to the Secretary of State at the earliest opportunity.

85) It is the responsibility of the Academy Trust to ensure that the Academy balances its budget from Academy Financial Year to Academy Financial Year. For the avoidance of doubt, this does not prevent the Academy Trust from:

a) carrying a surplus from one Academy Financial Year to the next; or
b) carrying forward from a previous Academy Financial Year or Academy Financial Years a sufficient surplus or sufficient cumulative surpluses on grants from the Secretary of State to meet an in-year deficit on such grants in a subsequent financial year; or
c) incurring an in-year deficit on funds from sources other than grants from the Secretary of State in any Academy Financial Year, provided it does not affect the Academy Trust's responsibility to ensure that the Academy balances its overall budget from Academy Financial Year to Academy Financial Year.

Borrowing Powers

86) The Academy Trust shall not borrow against or so as to put at risk property or assets funded (whether in whole or in part) by the Secretary of State without specific approval of the Secretary of State, such approval may only be granted in limited circumstances. The Academy Trust shall not operate an overdraft except to cover irregularities in cash flow. Such an overdraft, and the maximum amount to be borrowed, shall require approval by the Academy Trust in General Meeting and in writing by the Secretary of State, and shall be subject to any conditions which the Secretary of State may reasonably impose.

87) The Academy Trust shall provide 30 days notice to the Secretary of State of its intention to borrow, whether or not such borrowing requires the Secretary of State's approval under clause 86 above.

Disposal of Assets

88) Where the Academy Trust acquires assets for a nil consideration or at an under value it shall be treated for the purpose of this Agreement as having incurred expenditure equal to the market value of those assets at the time that they were acquired. This provision

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shall not apply to assets transferred to the Academy Trust at nil or nominal consideration and which were previously used for the purposes of an Academy and/or were transferred from an LA, the value of which assets shall be disregarded.

89) The sale or disposal by other means, or reinvestment of proceeds from the disposal, of a capital asset by the Academy Trust shall require the consent of the Secretary of State, such consent not to be unreasonably withheld or delayed, where:

a) the Secretary of State paid capital grant in excess of £20,000 for the asset; or
b) the asset was transferred to the Academy Trust from an LA for no or nominal consideration.

90) Furthermore, reinvestment of a percentage of the proceeds of disposal of a capital asset paid for with a capital grant from the Secretary of State shall require the Secretary of State's consent in the circumstances set out above and reinvestment exceeding £1,000,000 or with other special features will be subject to Parliamentary approval. The percentage of the proceeds for which consent is needed is the percentage of the initial price of the asset which was paid by capital grant from the Secretary of State.

91) This clause applies in the event, during the lifetime of this Agreement, of the disposal of a capital asset for which capital grant of any amount was paid by the Secretary of State, where the asset was acquired by the Academy Trust. In this event, the Academy Trust shall repay to the Secretary of State the same proportion of the proceeds of the disposal as equates with the proportion of the original cost met by the Secretary of State, unless the Secretary of State agrees to some or all of the proceeds being retained by the Academy Trust for its charitable purposes.

92) This clause applies in the event, during the lifetime of this Agreement, that the Secretary of State consents to the disposal of an asset which was transferred to the Academy Trust from an LA for no or nominal consideration. In this event the Secretary of State may give consent on the basis that all or part of the proceeds of the disposal should be made over to the LA from which the asset was transferred, taking into account the amount of the proceeds to be reinvested by the Academy Trust. The Secretary of State will have regard to any representations from the Academy Trust and the LA from which the asset was transferred before giving consent under this clause.

93) Except with the consent of the Secretary of State, the Academy Trust shall not dispose of assets funded (whether in whole or in part) by the Secretary of State for a consideration less than the best price that can reasonably be obtained, such consent not

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to be unreasonably withheld or delayed.

94) The Academy Trust shall provide 30 days notice to the Secretary of State of its intention to dispose of assets for a consideration less than the best price that can reasonably be obtained, whether or not such disposal requires the Secretary of State's consent under clause 93 above.

TERMINATION

95) Either party may give not less than seven Academy Financial Years' written notice to terminate this Agreement, such notice to expire on 31 August 2018 or any subsequent anniversary of that date.

96) If the Secretary of State is of the opinion that the Academy no longer has the characteristics set out in clause 10 of this Agreement or that the conditions and requirements set out in clauses 12-33 of this Agreement are not being met, or that the Academy Trust is otherwise in material breach of the provisions of this Agreement, the Secretary of State may give notice of his provisional intention to terminate this Agreement.

97) Any such notice shall be in writing and shall:

a) state the grounds on which the Secretary of State considers the Academy no longer has the characteristics set out in clause 10 of this Agreement or is not meeting the conditions and requirements of clauses 12-33 of this Agreement or the Academy Trust is otherwise in material breach of the provisions of this Agreement;
b) specify the measures needed to remedy the situation or breach;
c) specify a reasonable date by which these measures are to be implemented; and
d) state the form in which the Academy Trust is to provide its response and a reasonable date by which it must be provided.

98) If no response is received by the date specified in accordance with clause 97(d), the Secretary of State may give the Academy Trust 12 months, or such lesser period as he considers appropriate in the circumstances, written notice to terminate this Agreement.

99) If a response is received by the date specified in accordance with clause 97(d) the

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Secretary of State shall consider it, and any representations made by the Academy Trust, and shall, within three months of its receipt, indicate that:

a) he is content with the response and/or that the measures which he specified are being implemented; or
b) he is content, subject to any further measures he reasonably specifies being implemented by a specified date or any evidence he requires that implementation of such measures have been successfully completed; or
c) he is not satisfied, that he does not believe that he can be reasonably satisfied, and that he will proceed to terminate this Agreement.

100) In the circumstances of clause 99(c) the Secretary of State shall notify the Academy Trust why he believes that he cannot be reasonably satisfied and, if so requested by the Academy Trust within thirty days from such notification, he shall meet a deputation including representatives from Governing Body to discuss his concerns. If following such meeting he has good reasons for remaining satisfied that the Academy does not and will not have the characteristics set out in clause 10 of this Agreement or does not and will not meet the conditions and requirements set out in clauses 12-33 of this Agreement or the Academy Trust is in material breach of the provisions of this Agreement and such breach will not be remedied to his reasonable satisfaction, he shall give the Academy Trust twelve months written notice to terminate this Agreement.

101) If the Secretary of State has cause to serve a notice on the Academy Trust under section 165 of the Education Act 2002 and a determination (from which all rights of appeal have been exhausted) has been made that the Academy shall be struck off the Register of Independent Schools, the period of twelve months notice referred to in clause 100 may be shortened to a period deemed appropriate by the Secretary of State.

102) A "Special Measures Termination Event Occurs" when:

a) the Chief Inspector gives a notice to the Academy Trust in accordance with section 13(3) of the Education Act 2005 (the "Special Measures Notice") stating that in his opinion special measures are required to be taken in relation to the Academy; and
b) the Chief Inspector carries out a subsequent inspection of the Academy in accordance with the Education Act 2005 and makes a report in accordance with the Education Act 2005 stating that the Academy has made inadequate progress since

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the date of the Special Measures Notice; and

c) the Secretary of State shall have requested the Academy Trust to deliver within 10 Business Days a written statement (a "Further Action Statement") of the action the Academy Trust proposes to take, and the period within which it proposes to take such action, or, if it does not propose to take any action, the reasons for not doing so; and

d) the Secretary of State, having considered the Further Action Statement, is not satisfied that any action proposed to be taken by the Academy Trust is sufficient in all the circumstances, or, if no Further Action Statement shall have been given to the Secretary of State within the requested timeframe or otherwise.

103) If a Special Measures Termination Event occurs, the Secretary of State may:

a) by notice in writing to the Academy Trust terminate this Agreement forthwith; or

b) appoint such Further Governors to the Academy Trust as he thinks fit in accordance with the Articles and/or may provide up to 12 months' notice in writing to terminate this Agreement.

104) In the event that the Secretary of State appoints Further Governors in accordance with clause 103(b), the Academy Trust must, upon the request of the Secretary of State, procure the resignation of the Governors appointed in accordance with the Article 50 of the Articles of Association.

105) The Secretary of State may at any time by notice in writing terminate this Agreement forthwith on the occurrence of any of the following events:-

a) the Academy Trust calls a meeting of its creditors (whether formal or informal) or enters into any composition or arrangement (whether formal or informal) with its creditors; or

b) the Academy Trust proposes a voluntary arrangement within Section 1 of the Insolvency Act 1986; or

c) the Academy Trust is unable to pay its debts within the meaning of Section 123 of the Insolvency Act 1986 provided that, for the purposes of this clause, Section 123 (1)(a) of the Insolvency Act 1986 shall have effect as if the amount of £10,000 was substituted for £750. The Academy Trust shall not be deemed unable to pay its debts for the purposes of this clause if any such demand as is mentioned in the said Section is being contested in good faith by the Academy Trust; or

d) the Academy Trust has a receiver and manager (with the exception of Receivers and

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Managers or Interim Managers appointed by the Charity Commission under the Charities Act 1993 or any subsequent re-enactment of that Act), administrator or administrative receiver appointed over all or any part of its undertakings, assets or income; or

e) any distraint, execution or other process is levied or enforced on any of the Academy Trust's property and is not paid out, withdrawn or discharged within fifteen Business Days; or

f) the Academy Trust has passed a resolution for its winding up; or

g) an order is made for the winding up or administration of the Academy Trust.

106) The Academy Trust shall notify the Secretary of State as soon as possible after receiving any petition which may result in an order for the winding up or administration of the Academy Trust and shall provide an explanation to the Secretary of State of the circumstances giving rise to the service of such a petition.

107) If, following the exercise of the Secretary of State's powers to appoint Additional Governors or Further Governors, pursuant to the Articles of Association the Members pass an ordinary or special resolution to remove one or more of those Additional or Further Governors appointed by the Secretary of State, the Secretary of State may give the Academy Trust 12 months, or such lesser period as he considers appropriate in the circumstances, written notice to terminate this Agreement.

108) The Secretary of State's right to terminate this Agreement under clause 107 shall cease if he removes any of the Additional Governors or Further Governors which he has appointed pursuant to the Articles of Association.

Effect of Termination

109) In the event of the termination of this Agreement however occurring the Secretary of State shall procure that his nominee (if any) shall resign as a member of the Academy Trust and shall co-operate in making any associated amendments to the Articles.

110) In the event of termination of this Agreement however occurring, the school shall cease to be an Academy within the meaning of Section 1 of the Academies Act 2010.

111) Subject to clause 112, if the Secretary of State terminates this Agreement for reasons other than that the Academy Trust is in material breach of its obligations under

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this Agreement, the Secretary of State shall indemnify the Academy Trust against all outstanding liabilities.

112) The amount of any such indemnity shall be determined by the Secretary of State having regard to any representations made to him by the Academy Trust, and shall be paid at such times and in such manner as the Secretary of State may reasonably think fit.

113) The categories of expenditure incurred by the Academy Trust in consequence of the termination of this Agreement in respect of which the Secretary of State shall indemnify the Academy Trust include (but not by way of limitation), staff compensation and redundancy payments, compensation payments in respect of broken contracts, expenses of disposing of assets or adapting them for other purposes, legal and other professional fees, and dissolution expenses.

114) Subject to clause 115, on the termination of this Agreement however occurring, the Academy Trust shall in respect of any of its capital assets at the date of termination:

a) promptly transfer a proportion of the assets to a person nominated by the Secretary of State, if the Secretary of State considers that all or some of those assets need to be used for educational purposes by that nominee. The proportion of the assets to be transferred shall be the same as the proportion of the capital contribution made by the Secretary of State to the original value of those assets, whether that contribution was made on the establishment of the Academy or later; or

b) if the Secretary of State confirms that a transfer under clause 114(a) is not required, promptly repay to the Secretary of State a sum equivalent to the percentage of the value of the assets at the date of termination, or, by agreement with the Secretary of State, at the date of subsequent disposal of those assets. Such percentage to be the same as the percentage of the capital contribution made by the Secretary of State to the original value of those assets, whether that contribution was made on the establishment of the Academy or later.

115) The Secretary of State may waive in whole or in part the repayment due under clause 114(b) if:

a) The Academy Trust obtains his permission to invest the proceeds of sale for its charitable objects; or

b) The Secretary of State directs all or part of the repayment to be paid to the LA.

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116) If any land or premises of the Academy were acquired by the Academy Trust from an LA by a scheme under Paragraph 1 of Schedule 1 of the Academies Act 2010 or otherwise at less than the market value of the land at the date of acquisition, and the Secretary of State does not make a scheme as provided for in Paragraph 6 of Schedule 1 of the Academies Act 2010, the Academy Trust may dispose of its interest in that land or premises but only with the consent of the Secretary of State, who shall have regard to any representations from the Academy Trust and the LA from which the land was transferred before giving or withholding that consent.

GENERAL

Information

117) Without prejudice to any other provision of this Agreement, the Secretary of State acting reasonably may from time to time call for information on, inter alia, the Academy's:

a) curriculum;
b) arrangements for the assessment of pupils;
c) teaching staff including numbers, qualifications, experience, salaries, and teaching loads;
d) class sizes;
e) outreach work with other schools and the local community;
f) operation of the admission criteria and over subscription arrangements for the Academy including numbers of applications for places and the number and characteristics of pupils accepted for admission;
g) numbers of pupils excluded (including permanent and fixed term exclusions);
h) levels of authorised and unauthorised absence;
i) charging and remissions policies and the operation of those policies;
j) organisation, operation and building management;
k) financial controls; and
l) membership and proceedings of the Governing Body.

118) The Academy Trust shall make such information available to the Secretary of State, in such form and manner and at such times as may reasonably be required. The Secretary of State shall provide the Academy Trust with such information as it may reasonably require of him for the running of the Academy.

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Access by the Secretary of State's Officers

119) The Academy Trust shall allow access to the premises of the Academy at any reasonable time to DfE officials. All records, files and reports relating to the running of the Academy shall be available to them at any reasonable time. Save where such meetings are held on short notice in accordance with the Articles, the Academy Trust shall provide the Secretary of State in advance with papers relating to the Academy prepared for meetings of the Governing Body and of the members of the Academy Trust. Two DfE officials shall be entitled to attend and to speak at all such meetings, but shall withdraw from any discussion of the Academy's or the Academy Trust's relationship with the Secretary of State or any discussion of bids for funding to the Secretary of State (such matters being "Sensitive Matters"). The Academy Trust shall take any steps which are required to secure its compliance with the obligations imposed by this clause of this Agreement.

120) The Academy Trust shall ensure that:

a) the agenda for every meeting of the Governing Body;
b) the draft minutes of every such meeting, if they have been approved by the person acting as chairman of that meeting;
c) the signed minutes of every such meeting; and
d) any report, document or other paper considered at any such meeting,

are made available for inspection by any interested party at the Academy and, as soon as is reasonably practicable (but not where such documents and records contain a record of discussions relating to Sensitive Matters), sent to the Secretary of State.

121) There may be excluded from any item required to be made available for inspection by any interested party and to be sent to the Secretary of State by virtue of clause 120, any material relating to:

a) a named teacher or other person employed, or proposed to be employed, at the Academy;
b) a named pupil at, or candidate for admission to, the Academy; and
c) any matter which, by reason of its nature, the Academy Trust is satisfied should remain confidential.

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LAND

Restrictions on Land transfer

121 A) The Academy Trust:

a) shall, within 28 days from the transfer to it of the Land, apply to the Land Registry for a restriction in the proprietorship register (under section 43(1)(a) of the Land Registration Act 2002 in Form N as prescribed by Rule 91 and Schedule 4 of the Land Registration Rules 2003) in the following terms:

No disposition of the registered estate by the proprietor of the registered estate, or by the proprietor of any registered charge, not being a charge registered before the entry of this restriction is to be registered without a written consent signed by the Secretary of State for Education, of Sanctuary Buildings, Great Smith Street, London SW1P3BT

b) shall take any further steps required to ensure that the restriction referred to in clause 121A(a) is entered on the proprietorship register,

c) shall provide the Secretary of State with confirmation of the entry of the restriction referred to in clause 121A(a) as soon as practicable after it receives notification from the Land Registry,

d) in the event that it has not registered the restriction referred to in clause 121A(a), hereby consents to the entering of the restriction referred to in 121 A(a) in the register by the Secretary of State (under s. 43(1)(b) of the Land Registration Act 2002),

e) shall not, without the consent of the Secretary of State, apply to dis-apply, modify or remove (by cancellation or otherwise) a restriction entered in accordance with clause 121A(a) or 121 A(d) above.

Repair and Upkeep

121B) The Academy Trust shall keep the Land clean and tidy and make good any damage it causes to the Land and / or any deterioration to the condition of the Land that may arise from the date of this Agreement.

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Insurance

121C) The Academy Trust shall:-

a) keep the Land insured with a reputable insurance office against loss or damage by the Insured Risks in the sum the Academy Trust is advised represents the reinstatement value of the Land from time to time;

b) pay the premiums for insurance promptly as they become due and maintain in force the policies of insurance on the Land;

c) following the incidence of damage to or destruction of the Land and subject to receipt of all necessary consents licences permissions and the like apply the proceeds of the policy of the insurance received for those purposes in rebuilding and reinstating the Land (provided that this clause should be satisfied if the Academy Trust provides premises not necessarily identical to the Land as the same existing prior to such damage or destruction occurring) as soon as may be reasonably practicable;

d) produce to the Secretary of State a copy of the insurance policy whenever reasonably requested and the receipt for the last or other evidence of renewal and up to date details of the amount of cover (but no more often than once in any period of 12 months in both cases);

e) not knowingly do anything whereby any policy of insurance relating to the Land may become void or voidable.

f) insure against liability in respect of property owners' and third party risks including occupiers liability.

Transfer of Land on Termination of Agreement

121D) On termination of this Agreement the Academy Trust shall, if the Secretary of State so requires by notice in writing to the Academy Trust, immediately transfer its interest in the Land to the Secretary of State or such other person as the Secretary of State may nominate.

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Notices

122) Any notice or other communication concerning this Agreement shall be sent, in the case of a notice or communication from the Secretary of State to the Academy Trust at its registered office or such other addressee/address as may be notified in writing from time to time by the Academy Trust and, in the case of a notice or communication from the Academy Trust to the Secretary of State to Head of Academies Division, Department for Education, Sanctuary Buildings, Great Smith Street, London SW1P 3BT; or such other address as may be notified from time to time by the Secretary of State and where any such notice or communication is sent by post, unless the contrary is proved, it shall be deemed, subject to satisfactory proof of posting, to be effected at the time at which the letter would be received in the ordinary course of post.

123) The service by the Secretary of State of a notice of termination of this Agreement shall not prejudice the ability of the Academy Trust (if it wishes to do so) during the notice period to admit pupils to the Academy in accordance with the provisions of this Agreement and to receive GAG and EAG in respect of them.

General

124) The Secretary of State and the Academy Trust recognise the difficulties in catering in this Agreement for all the circumstances which may arise in relation to the Academy and undertake in good faith to conduct such consultations as may from time to time be desirable in order to promote the interests of the Academy throughout the currency of this Agreement.

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This Agreement was executed as a Deed on 28 January 2011

Executed on behalf of Weald of Kent Grammar School Academy Trust by:

David Bamber
Director

F M A Hall
Director/Secretary

The Corporate Seal of the Secretary of State for Education, hereunto affixed is authenticated by:

Duly Authorised

H. M. Jeffery

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THE COMPANIES ACT 2006 &

COMPANIES (REGISTRATION) REGULATIONS 2008 (SI 2008/3014)

A COMPANY LIMITED BY GUARANTEE

MEMORANDUM OF ASSOCIATION

OF

WEALD OF KENT GRAMMAR SCHOOL ACADEMY TRUST

Ref JGH/JJK 91337-1

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THE COMPANIES ACT 2006

& COMPANIES (REGISTRATION) REGULATIONS 2008 (SI 2008/3014)

SCHEDULE 2

A COMPANY LIMITED BY GUARANTEE

Regulation 2(b)

MEMORANDUM OF ASSOCIATION OF

WEALD OF KENT GRAMMAR SCHOOL ACADEMY TRUST

Each subscriber to this memorandum of association wishes to form a company under the Companies Act 2006 and agrees to become a member of the company

Name of each subscriber

Name **DAVID RANDOLPH BOWER**

Signature

Name **FREDERIC MARK HEWETT**

Signature

Name **TIMOTHY NORMAN FRENCH**

Signature

Dated 9/11/10

TUESDAY
ABUEVPCP
A20 23/11/2010 383
COMPANIES HOUSE

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Single Academy

THE COMPANIES ACT 2006

A COMPANY LIMITED BY GUARANTEE

ARTICLES OF ASSOCIATION

OF

WEALD OF KENT GRAMMAR SCHOOL ACADEMY TRUST

COMPANY NUMBER [number]

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Single Academy

THE COMPANIES ACT 2006

COMPANY LIMITED BY GUARANTEE

ARTICLES OF ASSOCIATION

OF

WEALD OF KENT GRAMMAR SCHOOL ACADEMY TRUST

1 Definitions and interpretation in these articles -

a "the Academy" means the school referred to in Article 4 and established by the Academy Trust,

b "Academy Financial Year" means the academic year from 1st of September to 31st of August in any year,

c "the Academy Trust" means the company intended to be regulated by these Articles and referred to in Article 2,

d "Additional Governors" means the Governors appointed pursuant to Article 62 and 62A,

e "the Articles" means these Articles of Association of the Academy Trust,

f "Chief Inspector" means Her Majesty's Chief Inspector of Education, Children's Services and Skills or his successor

g "clear days" in relation to the period of a notice means the period excluding the day when the notice is given or deemed to be given and the day on which it expires or on which it is to take effect,

h "financial expert" means an individual, company or firm who is authorised to give investment advice under the Financial Services and Markets Act 2000,

i "Further Governors" means the Governors appointed pursuant to Article 63,

j "the Governors" means the directors of the Academy Trust from time to time (and "Governor" means any one of those directors), subject to the

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definition of this term at Article 6 9 (b) in relation to Articles 6 2 to -6 9 (and "Governing Body" shall be construed accordingly),

k "the LA" means the local authority covering the area in which the Academy is situated,

l "the LA Governor" means the Governor who may be appointed pursuant to Article 51,

m "Local Authority Associated Persons" means any person associated with any local authority within the meaning given in section 69 of the Local Government and Housing Act 1989,

n "Member" means a member of the Academy Trust and someone who as such is bound by the undertaking contained in Article 8 ,

o "the Memorandum" means the Memorandum of Association of the Academy Trust,

p "Office" means the registered office of the Academy Trust,

q "the Parent Governors" means the Governors appointed pursuant to Articles 53 to 58A inclusive,

q 1 "Personal Financial Interest" shall have the meaning ascribed to it in Article 6 8 (a),

r "Principal" means the head teacher of the Academy,

s "Principal Regulator" means the body or person appointed as the Principal Regulator under the Charities Act 2006,

t "Recognised Investment Exchange" shall have the meaning ascribed to that expression by the Financial Services and Markets Act 2000 (or legislation subordinate to the Financial Services and Markets Act 2000),

v "Secretary" means the secretary of the Academy Trust or any other person appointed to perform the duties of the secretary of the Academy Trust, including a joint, assistant or deputy secretary,

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w "Secretary of State" means the Secretary of State for Education or his successor,

w 1 "Special Measures Termination Event" shall have occurred when

a the Chief Inspector has given notice to the Academy Trust in accordance with section 13(3) of the Education Act 2005 (such notice the "Special Measures Notice") stating that, in his opinion, special measures are required to be taken in relation to the Academy,

b the Chief Inspector has carried out a subsequent inspection of the Academy in accordance with the Education Act 2005 and makes a report in accordance with the Education Act 2005 stating that the Academy has made inadequate progress since the date of the Specjal Measures Notice,

c the Secretary of State has requested the Academy Trust to deliver within 10 Business Days a written statement (such statement a "Further Action Statement") of the action the Academy Trust proposes to take and the period within which it proposes to take such action or, if it does not propose to take any action, the reasons for not doing so, and

d either (i) the Secretary of State, having considered the Further Action Statement, is not satisfied that any action proposed to be taken by the Academy Trust is sufficient in all the circumstances, or (n) no Further Action Statement shall have been delivered to the Secretary of State within the requested timeframe or otherwise,

x "Staff Governor" means an employee of the Academy Trust who may be appointed as a Governor pursuant to Article 50A,

x 1 "Statement of Recommended Practice" means a statement of

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recommended practice issued by the Accounting Standards Board or such other body or bodies as are prescribed for the purposes of section 464 of the Companies Act 2006,

y "teacher" means a person employed under a contract of employment or a contract for services or otherwise engaged to provide his services as a teacher at the Academy,

z "the United Kingdom" means Great Britain and Northern Ireland,

aa words importing the masculine gender only shall include the feminine gender Words importing the singular number shall include the plural number, and vice versa,

bb Subject as aforesaid, words or expressions contained in these Articles shall, unless the context requires otherwise, bear the same meaning as in the Companies Act 2006, as appropriate

cc Any reference to a statute or statutory provision shall include any statute or statutory provision which replaces or supersedes such statute or statutory provision including any modification or amendment thereto

2 The company's name is Weald of Kent Grammar School Academy Trust (and in this document it is called "the Academy Trust")

3 The Academy Trust's registered office is to be situated in England and Wales

OBJECTS

4 The Academy Trust's object ("the Object") is specifically restricted to the following to advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum ("the Academy")

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5 Without limitation, the Academy Trust may exercise all powers in furtherance of the Object, including the power

(a) to draw, make, accept, endorse, discount, execute and issue promissory notes, bills, cheques and other instruments, and to operate bank accounts in the name of the Academy Trust,

(b) to raise funds and to invite and receive contributions provided that in raising funds the Academy Trust shall not undertake any substantial permanent trading activities and shall conform to any relevant statutory regulations,

(c) to acquire, alter, improve and (subject to such consents as may be required by law) to charge or otherwise dispose of property,

(d) subject to Article 6 below to employ such staff, as are necessary for the proper pursuit of the Object and to make all reasonable and necessary provision for the payments of pensions and superannuation to staff and their dependants,

(e) to establish or support, whether financially or otherwise, any charitable trusts, associations or institutions formed for the Object,

(0 to co-operate with other charities, other independent and maintained schools, voluntary bodies and statutory authorities operating in furtherance of the Object and to exchange information and advice with them,

(g) to pay out of funds of the Academy Trust the costs, charges and expenses of and incidental to the formation and registration of the Academy Trust,

(h) to establish, maintain, carry on, manage and develop the Academy at Tudeley Lane, Tonbridge, Kent TN9 2JP,

(i) to offer scholarships, exhibitions, prizes and awards to pupils and former pupils, and otherwise to encourage and assist pupils and former pupils,

0) to provide educational facilities and services to students of all ages and

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the wider community for the public benefit,

(k) to carry out research into the development and application of new techniques in education in particular in relation to the areas of curncular specialisation of the Academy and to its approach to curriculum development and delivery and to publish the results of such research, and to develop means of benefiting from application of the experience of industry, commerce, other schools and the voluntary sector to the education of pupils in academies,

(l) subject to such consents as may be required by law and/or pursuant to the terms of any contract entered into by or on behalf of the Academy Trust to borrow and raise money for the furtherance of the Object in such manner and on such security as the Academy Trust may think fit,

(m) to deposit or invest any funds of the Academy Trust not immediately required for the furtherance of its Object(but to invest only after obtaining such advice from a financial expert as the Governors consider necessary and having regard to the suitability of investments and the need for diversification),

(n) to delegate the management of investments to a financial expert, but only on terms that

(i) the investment policy is set down in writing for the financial expert by the Governors,

(n) every transaction is reported promptly to the Governors,

(ni) the financial expert will regularly review the performance of the investments with the Governors,

(iv) the Governors are entitled to cancel the delegation arrangement at any time,

(v) the investment policy and the delegation arrangement are reviewed at least once per Academy Financial Year,

(vi) all payments due to the financial expert are on a scale or at a level which is agreed in advance and are notified promptly to the Governors on receipt, and

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(vu) the financial expert must not do anything outside the powers of the Governors

(o) to arrange for investments or other property of the Academy Trust to be held in the name of a nominee company acting under the control of the Governors or of a financial expert acting under their instructions, and to pay any reasonable fee required,

(p) to provide indemnity insurance to cover the liability of Governors which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default, breach of trust or breach of duty of which they may be guilty in relation to the Academy Trust, provided that any such insurance shall not extend to any claim arising from any act or omission which the Governors knew to be a breach of trust or breach of duty or which was committed by the Governors in reckless disregard of whether it was a breach of trust or breach of duty or not and provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Governors in their capacity as Governors,

(q> to establish subsidiary companies to carry on any trade or business for the purpose of raising funds for the Academy Trust, and

(r) to do all such other lawful things as are necessary for or are incidental to or conducive to the achievement of the Object

6 1 The tncome and property of the Academy Trust shall be applied solely towards the promotion of the Object

6 2 None of the income or property of the Academy Trust may be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to any Member Nonetheless a Member may

(a) benefit as a beneficiary of the Academy Trust,
(b) be paid reasonable and proper remuneration for any goods or services supplied to the Academy Trust,
(c) be paid rent for premises let by the Member if the amount of the rent and other terms of the letting are reasonable and proper, and

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(d) be paid interest on money lent to the Academy Trust at a reasonable and proper rate, such rate not to exceed two per cent per annum below the base lending rate of a UK clearing bank selected by the Governors, or 0 5 per cent, whichever is the higher,

save that a Member who is also a Governor may only receive the benefits referred to in Articles 6 2(a) and 6 2(b) in circumstances where the provisions of Articles 6 7 and 6 8 are adhered to

6 3 A Governor may benefit from any indemnity insurance purchased at the Academy Trust's expense to cover the liability of the Governors which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the Academy Trust provided that any such insurance shall not extend to any claim arising from any act or omission which the Governors knew to be a breach of trust or breach of duty or which was committed by the Governors in reckless disregard of whether it was a breach of trust or breach of duty or not and provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Governors in their capacity as directors of the Academy Trust

6 4 INTENTIONALLY BLANK

6 5 A Governor may at the discretion of the Governors be reimbursed from the property of the Academy Trust for reasonable expenses properly incurred by him or her when acting on behalf of the Academy Trust, but excluding expenses in connection with foreign travel

6 6 No Governor may

(a) buy any goods or services from the Academy Trust,

(b) sell goods, services, or any interest in land to the Academy Trust (except in circumstances where the sale is permitted by Article 6 7 and the Governors follow the procedure and observe the conditions set out in Article 6 8),

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(c) be employed by or receive any remuneration from the Academy Trust (other than

(i) the Principal whose employment and/or remuneration is subject to the procedure and conditions in Article 6 8.

(n) in circumstances where the payment of remuneration to the Governor is permitted by Article 6 7 and the Governors follow the procedure and observe the conditions set out in Article 6 8, or

(in) in accordance with Article 6 8A, or

(d) receive any other financial benefit from the Academy Trust (unless

(i) the payment is permitted by Article 6 7 and the Governors follow the procedure and observe the conditions set out in Article 6 8, or

(n) the Governors obtain the prior written approval of the Chanty Commission and fully comply with any procedures it prescribes)

6 7 Subject to Article 6 8, a Governor may

(a) receive a benefit from the Academy Trust in the capacity of a beneficiary of the Academy Trust,

(b) be employed by the Academy Trust or enter into a contract for the supply of goods or services to the Academy Trust, other than for acting as a Governor,

(c) receive interest on money lent to the Academy Trust at a reasonable and proper rate not exceeding two per cent per annum below the base rate of a clearing bank to be selected by the Governors, or 0 5 per cent, whichever is the higher, and

(d) receive rent for premises let by the Governor to the Academy Trust if the amount of the rent and the other terms of the lease are reasonable and proper taking into account market rents and commercial lease terms in respect of properties similar (in size,

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condition, purpose and location) to the premises let by the Governor to the Academy Trust

The Academy Trust and its Governors may only rely upon the authority provided by Article 6 7 if each of the following conditions is satisfied

(a) the remuneration or other sums paid to the Governor proposing to receive a benefit from, to be employed by, or to enter into a contract with, the Academy Trust or to receive interest or rent from the Academy Trust (the Interested Governor (and the interest of the Interested Governor in such benefit, employment, contract, loan or lease shall be a Personal Financial Interest)) do not exceed an amount that is reasonable in all the circumstances

(b) the Interested Governor is absent from the part of any meeting at which there is discussion of

(u) his employment, remuneration, or any matter concerning the contract, payment or benefit, or

(in) his performance in the employment, or his performance of the contract, or

(iv) any proposal to enter into any other contract or arrangement with him , to renew or vary an existing contract or arrangement with him or to confer any benefit upon him that would be permitted under Article 6 7, or

(v) any other matter relating to a payment to, or the conferring of any benefit on, him as permitted by Article 6 7.

(c) the Interested Governor does not vote on any such matter and is not to be counted when calculating whether a quorum of Governors is present at the meeting,

(d) save in relation to employing or contracting with the Principal (a Governor pursuant to Article 46 (e)) the other Governors are satisfied that it is in the interests of the Academy Trust to

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employ or to contract with that Interested Governor rather than with someone who is not a Governor In reaching that decision the Governors must balance the advantage of employing or otherwise contracting with the Interested Governor against the disadvantages of doing so (including the loss of the Interested Governor's services as a result of dealing with the Interested Governor's conflict of interest and the provisions of this Article 6 8 and Article 98),

(e) the reason for their decision is recorded by the Governors in the minute book, and

(f) a majority of the Governors then in office have received no such payments or benefit

6 8A The provision in clause 6 6 (c) that no Governor may be employed by or receive any remuneration from the Academy Trust (other than the Principal) does not apply to an existing employee of the Academy Trust who is subsequently elected or appointed as a Governor save that this Article shall only allow such a Governor to receive remuneration or benefit from the Academy Trust in his capacity as an employee of the Academy Trust and provided that the procedure as set out in Articles 6 8 (b) (i), Article 6 8 (b) (n) and Article 6 8 (c) is followed

6 8B No Governor shall be an Interested Governor by reason alone of that Governor holding less than one per cent of the issued share capital of a company which has shares listed on a Recognised Investment Exchange

6 9 In Articles 6 2 to 6 9

(a) reference to "Academy Trust" shall be deemed to include any company in which the Academy Trust

- holds more than 50 per cent of the shares, or
- controls more than 50 per cent of the voting rights attached to the shares, or
- has the right to appoint one or more directors to the

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board of the company

(b) reference to "Governor" shall be deemed to include any child, stepchild, parent, grandchild, grandparent, brother, sister or spouse of the governor or any person living with the governor as his partner,

(c) references to the employment or remuneration of a Governor shall be deemed to include the engagement or remuneration of any firm or company in or of which the Governor is

(0 a partner,

00 an employee,

(III) a consultant,

(IV) a director,

(v) a member, or

(VI) (subject to Article 6 8B) a shareholder

7 The liability of the Members is limited

8 Every Member undertakes to contribute such amount as may be required (not exceeding £10) to the Academy Trust's assets if it should be wound up while he or she is a member or within one year after he ceases to be a member, for payment of the Academy Trust's debts and liabilities (or, in circumstances where the Academy Trust is wound up within one year after that Member ceased to be a Member, for payment of the Academy Trust's debts and liabilities as at the time that Member ceased to be a Member), and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories among themselves

9 If the Academy Trust is wound up or dissolved and after all its debts and liabilities (including any under section 483 of the Education Act 1996) have been satisfied there remains any property, that property shall not be paid to or distributed among the Members, but shall be given or transferred to some other charity or chanties having objects similar to the Object, provided that the constitutional documents of such other charity or charities prohibits the distribution of its or their income and property in the same terms as, or in terms having the same or a similar effect to, the

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(b) a Member (which is an individual) dies or becomes incapable by reason of mental disorder, illness or injury of managing and administering his own affairs, or

(c) a Member becomes insolvent or makes any arrangement or composition with that Member's creditors generally

16 The Members may agree unanimously in writing to appoint such additional Members as they think fit and may unanimously (save that the agreement of the Member(s) to be removed shall not be required) in writing agree to remove any such additional Members

17 Every person nominated to be a Member of the Academy Trust shall either sign a written consent to become a Member or sign the register of Members on becoming a Member

18 Any Member may resign provided that after such resignation the number of Members is not less than three A Member shall cease to be a Member immediately on the receipt by the Academy Trust of a notice in writing signed by the person or persons entitled to remove him under Articles 13 or 16 provided that no such notice shall take effect when the effect of such notice is to reduce the number of Members to a number which is less than three unless it contains or is accompanied by the appointment of a replacement Member

GENERAL MEETINGS

19 The Academy Trust shall hold an annual general meeting (an "Annual General Meeting") each year in addition to any other meetings in that year, and shall specify the meeting as such in the notice convening it, and not more than fifteen months shall elapse between the date of one Annual General Meeting and that of the next Provided that so long as the Academy Trust holds its first Annual General Meeting within eighteen months of its incorporation, it need not hold it in the year of its incorporation or in the following year The Annual General Meeting shall be held at such time and place as the Governors shall appoint All meetings other than Annual General Meetings shall be called general meetings

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20 The Governors may call general meetings and, on the requisition of Members pursuant to the provisions of the Companies Act 2006, shall forthwith proceed to convene a general meeting in accordance with that Act If there are not within the United Kingdom sufficient Governors to call a general meeting, any Governor or any Member of the Academy Trust may call a general meeting

NOTICE OF GENERAL MEETINGS

21 General meetings (including Annual General Meetings) shall be called by at least fourteen clear days' notice but a general meeting may be called by shorter notice if it is so agreed by a majority in number of Members having a right to attend and vote and together representing not less than 90 per cent of the total voting rights at that meeting

The notice of a meeting (including an Annual General Meeting) shall specify the time and place of the meeting and the general nature of the business to be transacted and, in the case of an Annual General Meeting, shall specify the meeting as such The notice shall also state that the Member is entitled to appoint a proxy

The notice of a meeting (including an Annual General Meeting) shall be given to all the Members, to the Governors and to the Auditors

22 The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any person entitled to receive notice shall not invalidate the proceedings at that meeting

PROCEEDINGS AT GENERAL MEETINGS

23 No business shall be transacted at any meeting unless a quorum is present A Member counts towards the quorum by being present either in person or by proxy Two persons entitled to vote upon the business to be transacted, each being a Member or a proxy of a Member or (in the case of a Member which is an organisation) a duly authorised representative of a Member organisation shall constitute a quorum

24 If a quorum is not present within half an hour from the time appointed for the meeting, or if during a meeting a quorum ceases to be present, the meeting shall stand adjourned to the same day in the next week at the

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same time and place or to such time and place as the Governors may determine

25 The chairman, if any, of the Governors or in his absence some other Governor nominated by the Governors shall preside as chairman of the meeting, but if neither the chairman nor such other Governor (if any) be present and willing within fifteen minutes after the time appointed for holding the meeting and willing to act, the Governors present shall elect one of their number to be chairman and, if there is only one Governor present, he shall be the chairman

26 If no Governor is willing to act as chairman, or if no Governor is present within fifteen minutes after the time appointed for holding the meeting, the Members present and entitled to vote shall choose one of their number to be chairman

27 A Governor shall, notwithstanding that he is not a Member, be entitled to attend and speak at any general meeting

28 The chairman may, with the consent of a majority of the Members at a meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business which might properly have been transacted at the meeting had the adjournment not taken place When a meeting is adjourned for fourteen days or more, at least seven clear days' notice shall be given specifying the time, date and place of the adjourned meeting and the general nature of the business to be transacted Otherwise it shall not be necessary to give any such notice

29 A resolution put to the vote of the meeting shall be decided on a show of hands unless before or on the declaration of the result of the show of hands a poll is duly demanded Subject to the provisions of the Companies Act 2006, a poll may be demanded

(a) by the chairman, or

(b) by at least two Members having the right to vote at the meeting (or the duly appointed proxies of two Members having the right to vote

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at the meeting), or

(c) by a Member or Members representing not less than one-tenth of the total voting rights of all the Members having the right to vote at the meeting

30 Unless a poll is duly demanded a declaration by the chairman that a resolution has been carried or carried unanimously, or by a particular majority, or lost, or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution

31 The demand for a poll may be withdrawn, before the poll is taken, but only with the consent of the chairman The withdrawal of a demand for a poll shall not invalidate the result of a show of hands declared before the demand for the poll was made

32 A poll shall be taken as the chairman directs and he may appoint scrutineers (who need not be Members) and fix a time, date and place for declaring the results The result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded

33 A poll demanded on the election of the chairman or on a question of adjournment shall be taken immediately A poll demanded on any other question shall be taken either immediately or at such time, date and place as the chairman directs not being more than thirty days after the poll is demanded The demand for a poll shall not prevent continuance of a meeting for the transaction of any business other than the question on which the poll is demanded If a poll is demanded before the declaration of the result of a show of hands and the demand is duly withdrawn, the meeting shall continue as if the demand had not been made

34 No notice need be given of a poll not taken immediately if the time, date and place at which it is to be taken are announced at the meeting at which it is demanded In other cases at least seven clear days' notice shall be given specifying the time, date and place at which the poll is to be taken

35 A resolution in wntmg agreed by such number of Members as required if it had been proposed at a general meeting shall be as effectual as if it had

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been passed at a general meeting duly convened and held provided that a copy of the proposed resolution has been sent to every Member The resolution may consist of several instruments in the like form each agreed by one or more Members

VOTES OF MEMBERS

36 On the show of hands every Member present in person shall have one vote On a poll every Member present in person or by proxy shall have one vote

37 INTENTIONALLY BLANK

38 No Member shall be entitled to vote at any general meeting unless all moneys then payable by him to the Academy Trust in his capacity as Member have been paid

39 No objections shall be raised to the qualification of any person to vote at any general meeting except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid Any objection made in due time shall be referred to the chairman whose decision shall be final and conclusive

40 An instrument appointing a proxy shall be in writing, signed by or on behalf of the appointer and shall be in the following form (or in a form as near thereto as circumstances allow or in any other form which is usual or which the Governors may approve)

"I/We, , of , being a Member/Members of the above named Academy Trust, hereby appoint of , or in his absence, of as my/our proxy to vote in my/our name[s] and on my/our behalf at the annual general meeting/ general meeting of the Academy Trust to be held on 20[ ], and at any adjournment thereof

Signed on 20[ ]"

41 Where it is desired to afford Members an opportunity of instructing the proxy how he shall act the instrument appointing a proxy shall be in the following form (or in a form as near thereto as circumstances allow or in

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any other form which is usual or which the Governors may approve)

"I/We, , of , being a Member/Members of the above-named Academy Trust, hereby appoint of , or in his absence, of , as my/our proxy to vote in my/our name[s] and on my/our behalf at the annual general meeting/ general meeting of the Academy Trust, to be held on 20[ ], and at any adjournment thereof

This form is to be used in respect of the resolutions mentioned below as follows

Resolution No 1 *for * against

Resolution No 2 *for* against

* Strike out whichever is not desired

Unless otherwise instructed, the proxy may vote as he thinks fit or abstain from voting

Signed on 20[ ]"

The instrument appointing a proxy and any authority under which it is signed or a copy of such authority certified by a notary or in some other way approved by the Governors may

(a) be deposited at the Office or at such other place within the United Kingdom as is specified in the notice convening the meeting or in any instrument of proxy sent out by the Academy Trust in relation to the meeting not less than 48 hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote, or

(b) in the case of a poll taken more than 48 hours after it is demanded, be deposited as aforesaid after the poll has been demanded and not less than 24 hours before the time appointed for the taking of the poll, or

(c) where the poll is not taken forthwith but is taken not more than 48 hours after it was demanded, be delivered at the meeting at which the poll was demanded to the chairman or to the Secretary or to any

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Governor,

and an instrument of proxy which is not deposited or delivered in a manner so permitted shall be invalid

43 A vote given or poll demanded by proxy or by the duly authorised representative of an organisation shall be valid notwithstanding the previous determination of the authority of the person voting or demanding a poll unless notice of the determination was received by the Academy Trust at the Office or at such other place at which the instrument of proxy was duly deposited before the commencement of the meeting or adjourned meeting at which the vote is given or the poll demanded or (in the case of a poll taken otherwise than on the same day as the meeting or adjourned meeting) the time appointed for taking the poll

44 Any organisation which is a Member of the Academy Trust may by resolution of its board of directors or other governing body authorise such person as it thinks fit to act as its representative at any meeting of the Academy Trust, and the person so authorised shall be entitled to exercise the same powers on behalf of the organisation which he represents as that organisation could exercise if it were an individual Member of the Academy Trust

GOVERNORS

45 The number of Governors shall be not less than three but (unless otherwise determined by ordinary resolution of the Members) shall not be subject to any maximum Only natural persons shall be Governors

46 Subject to Articles 48, 49 and 64 the Academy Trust shall have the following Governors

a up to 15 Governors, appointed under Article 50,

b any Staff Governor, if appointed under Article 50A,

c up to one LA Governor if appointed under Article 51,

d a minimum of two Parent Governors appointed under Articles 53- 58,

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e the Principal,

f any Additional Governors, if appointed under Article 62, 62A or 68A, and

g any Further Governors, if appointed under Article 63 or Article 68A,

47 The Academy Trust may also have any Co-opted Governor appointed under Article 59

48 The first Governors shall be those persons named in the statement delivered pursuant to sections 9 and 12 of the Companies Act 2006

49 Future Governors shall be appointed or elected, as the case may be, under these Articles Where it is not possible for such a Governor to be appointed or elected due to the fact that an Academy has not yet been established or the Principal has not been appointed, then the relevant Article or part thereof shall not apply

APPOINTMENT OF GOVERNORS

50 The Members may appoint up to 15 Governors

50A The Members may appoint Staff Governors through such process as they may determine, provided that the total number of Governors (including the Principal) who are employees of the Academy Trust does not exceed one third of the total number of Governors 50B The Members shall make all necessary arrangements for, and determine all other matters relating to. the appointment of Governors by the Members Any election of Governors by the Members which is contested shall be held by secret ballot

51 The LA may appoint the LA Governor

52 INTENTIONALLY BLANK

53 Subject to Article 57, the Parent Governors shall be elected by parents of registered pupils at the Academy A Parent Governor must be a parent of a registered pupil at the Academy at the time when he is elected

54 The Governing Body shall make all necessary arrangements for, and

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determine all other matters relating to, an election of Parent Governors, including any question of whether a person is a parent of a registered pupil at the Academy Any election of Parent Governors which is contested shall be held by secret ballot

55 The arrangements made for the election of a Parent Governor shall provide for every person who is entitled to vote in the election to have an opportunity to do so by post or, if he prefers, by having his ballot paper returned to the Academy Trust by a registered pupil at the Academy

56 Where a vacancy for a Parent Governor is required to be filled by election, the Governing Body shall take such steps as are reasonably practical to secure that

(a) every person who is known to them to be a parent of a registered pupil at the Academy is informed of the vacancy and that the vacancy is required to be filled by election,

(b) every person who is known to them to be a parent of a registered pupil at the Academy is informed that he is entitled to stand as a candidate and vote at the election, and

(c) every person who is known to them to be a parent of a registered pupil at the Academy is given an opportunity to stand as a candidate and vote at the election

57 The number of Parent Governors required shall be made up by Parent Governors appointed by the Governing Body in accordance with Article 58 if the number of parents standing for election is less than the number of vacancies

58 In appointing a Parent Governor the Governing Body shall appoint a person who is the parent of a registered pupil at the Academy or, where it is not reasonably practical to do so, a person who is the parent of a child of compulsory school age

58A In circumstances where a Parent Governor was the parent of one or more registered pupils at the Academy upon his appointment, that Parent Governor shall give written notice to the Secretary when such registered pupil or pupils (as the case may be) cease(s) to be a pupil or pupils (as the case may be) at the Academy

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CO-OPTED GOVERNORS

59 The Governors may appoint up to three Co-opted Governors A "Co- opted Governor" means a person who is appointed to be a Governor by being Co-opted by Governors who have not themselves been so appointed The Governors may not co-opt an employee of the Academy Trust as a Co-opted Governor if thereby the number of Governors who are employees of the Academy Trust would exceed one third of the total number of Governors (including the Principal)

APPOINTMENT OF ADDITIONAL GOVERNORS

60 The Secretary of State may give a Warning Notice to the Governors where he is satisfied

(i) that the standards of performance of pupils at the Academy are unacceptably low, or

(n) that there has been a serious breakdown in the way the Academy is managed or governed, or

(in) that the safety of pupils or staff of the Academy is threatened (whether by a breakdown of discipline or otherwise)

61 For the purposes of Article 60 a "Warning Notice" is a notice in writing by the Secretary of State to the Academy Trust delivered to the Office setting out—

(a) the matters referred to in Article 60,

(b) the action which he requires the Governors to take in order to remedy those matters, and

(c) the period within which that action is to be taken by the Governors (such period the "Compliance Period")

62 The Secretary of State may appoint such Additional Governors as he thinks fit if the Secretary of State has

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(a) given the Governors a Warning Notice in accordance with Article 60, and

(b) the Governors have failed to comply, or secure compliance, with the Warning Notice to the Secretary of State's satisfaction within the Compliance Period

62A The Secretary of State may also appoint such Additional Governors as he thinks fit where, following an Inspection by the Chief Inspector in accordance with the Education Act 2005 (an "Inspection") the Academy Trust receives an Ofsted grading (being a grade referred to in The Framework for School Inspection or any modification or replacement of that document for the time being in force) which amounts to a drop, either from one Inspection to the next Inspection or between any two Inspections earned out within a five year period, of two Ofsted grades For the purposes of the foregoing the grade received by Weald of Kent Grammar School on 25 April 2007 shall be regarded as the grade received by the Academy

63 The Secretary of State may also appoint such Further Governors as he thinks fit if a Special Measures Termination Event occurs in respect of the Academy

64 Within five days of the Secretary of State appointing any Additional or Further Governors in accordance with Articles 62, 62A or 63, any Governors appointed under Article 50 and holding office immediately preceding the appointment of such Governors, shall resign immediately and the Members' power to appoint Governors under Article 50 shall remain suspended until the Secretary of State removes one or more of the Additional or Further Governors

TERM OF OFFICE

65 The term of office for any Governor shall be four years, save that this time limit shall not apply to the Principal Subject to remaining eligible to be a particular type of Governor or becoming eligible to be another type of Governor, any Governor may be re-appointed or re-elected

RESIGNATION AND REMOVAL

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66 A Governor shall cease to hold office if he resigns his office by notice to the Academy Trust (but only if at least three Governors will remain in office when the notice of resignation is to take effect)

67 A Governor shall cease to hold office if he is removed by the person or persons who appointed him This Article does not apply in respect of a Parent Governor

68 Where a Governor resigns his office or is removed from office, the Governor or, where he is removed from office, those removing him, shall give written notice thereof to the Secretary

68A Where an Additional or Further Governor appointed pursuant to Articles 62, 62A or 63 ceases to hold office as a Governor for any reason, other than being removed by the Secretary of State, the Secretary of State shall be entitled to appoint a replacement Additional or Further Governor in his place

68B A Parent Governor may be removed from office by a majority of the Governors (excluding the relevant Parent Governor) In circumstances where a Parent Governor is so removed, the Governing Body shall comply with its obligations in Article 56

DISQUALIFICATION OF GOVERNORS

69 No person shall be qualified to be a Governor unless he is aged 18 or over at the date of his election or appointment No current pupil of the Academy shall be a Governor

70 A Governor shall cease to hold office if he becomes incapable by reason of mental disorder, illness or injury of managing or administering his own affairs

71 A Governor shall cease to hold office if he is absent without the permission of the Governors from all their meetings held within a period of six months and the Governors (excluding the absentee Governor) resolve that his office be vacated

72 A person shall be disqualified from holding or continuing to hold office as a Governor if

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(a) his estate has been sequestrated and the sequestration has not been discharged, annulled or reduced, or

(b) he is the subject of a bankruptcy restrictions order or an intenm order

73 A person shall be disqualified from holding or continuing to hold office as a Governor at any time when he is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986 or to an order made under section 429(2)(b) of the Insolvency Act 1986

74 A Governor shall cease to hold office if he ceases to be a Governor by virtue of any provision in the Companies Act 2006 or is disqualified from acting as a trustee by virtue of section 72 of the Charities Act 1993

75 A person shall be disqualified from holding or continuing to hold office as a Governor if he has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible or to which he was privy, or which he by his conduct contributed to or facilitated

76 A person shall be disqualified from holding or from continuing to hold office as a Governor at any time when he is

(a) included in the list kept by the Secretary of State under section 1 of the Protection of Children Act 1999, or

(b) disqualified from working with children in accordance with section 35 of the Criminal Justice and Court Services Act 2000, or

(c) barred from regulated activity relating to children (within the meaning of section 3(2) of the Safeguarding Vulnerable Groups Act 2006)

77 A person shall be disqualified from holding or continuing to hold office as a Governor if he is a person in respect of whom a direction has been made under section 142 of the Education Act 2002 or is subject to any

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prohibition or restriction which takes effect as if contained in such a direction

78 A person shall be disqualified from holding or continuing to hold office as a Governor where he has, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 72 of the Charities Act 1993

79 After the Academy has opened, a person shall be disqualified from holding or continuing to hold office as a Governor jf he has not provided to the chairman of the Governors a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997 In the event that the certificate discloses any information which would in the opinion of either the chairman or the Principal confirm their unsuitability to work with children that person shall be disqualified If a dispute arises as to whether a person shall be disqualified, a referral shall be made to the Secretary of State to determine the matter The determination of the Secretary of State shall be final

80 Where, by virtue of these Articles a person becomes disqualified from holding, or continuing to hold office as a Governor, and he is, or is proposed, to become a Governor or is already a Governor, he shall upon becoming so disqualified give written notice of that fact to the Secretary and shall be deemed to have resigned as a Governor

81 Articles 69 to 80 and Articles 98 and 99 shall also apply to any member of any committee of the Governors who is not a Governor

SECRETARY TO THE GOVERNORS

82 The Secretary shall be appointed by the Governors for such term, at such remuneration and upon such conditions as they may think fit, and any Secretary so appointed may be removed by them The Secretary shall not be a Governor or a Principal Notwithstanding this Article, the Governors may, where the Secretary fails to attend a meeting of theirs, appoint any one of their number or any other person to act as Secretary for the

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purposes of that meeting

CHAIRMAN AND VICE-CHAIRMAN OF THE GOVERNORS

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83 The Governors shall at their first meeting in each Academy Financial Year, elect a chairman and a vice-chairman from among their number A Governor who is employed by the Academy Trust shall not be eligible for election as chairman or vice-chairman

84 Subject to Article 85, the chairman or vice-chairman shall hold office as such until his successor has been elected in accordance with Article 83 or Article 86 (as the case may be)

85 The chairman or vice-chairman may at any time resign his office by giving notice in writing to the Secretary The chairman or vice-chairman shall cease to hold office if

(a) he ceases to be a Governor,

(b) he is employed by the Academy Trust,

(c) he (s removed from office in accordance with these Articles, or

(d) in the case of the vice-chairman, he is elected in accordance with these Articles to fill a vacancy in the office of chairman

86 Where by reason of any of the matters referred to in Article 85, a vacancy arises in the office of chairman or vice-chairman, the Governors shall at their next meeting elect one of their number to fill that vacancy

87 Where the chairman is absent from any meeting or there is at the time a vacancy in the office of the chairman, the vice-chairman shall act as the chair for the purposes of the meeting

88 Where in the circumstances referred to in Article 87 the vice-chairman is also absent from the meeting or there is at the time a vacancy in the office of vice-chairman, the Governors shall elect one of their number to act as a chairman for the purposes of that meeting, provided that the Governor elected shall not be a person who is employed by the Academy Trust

89 The Secretary shall act as chairman during that part of any meeting at which the chairman is elected

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90 Any election of the chairman or vice-chatrman which is contested shall be held by secret ballot

91 The Governors may remove the chairman or vice-chairman from office in accordance with these Articles

92 A resolution to remove the chairman or vice-chairman from office which is passed at a meeting of the Governors shall not have effect unless—

(a) it is confirmed by a resolution passed at a second meeting of the Governors held not less than fourteen days after the first meeting, and

(b) the matter of the chairman's or vice-chairman's removal from office is specified as an item of business on the agenda for each of those meetings

93 Before the Governors resolve at the relevant meeting on whether to confirm the resolution to remove the chairman or vice-chairman from office, the Governor or Governors proposing his removal shall at that meeting state their reasons for doing so and the chairman or vice- chairman shall be given an opportunity to make a statement in response

POWERS OF GOVERNORS

94 Subject to provisions of the Companies Act 2006, the Articles and to any directions given by special resolution of the Members, the business of the Academy Trust shall be managed by the Governors who may exercise all the powers of the Academy Trust No alteration of the Articles and no such direction shall invalidate any prior act of the Governors which would have been valid if that alteration had not been made or that direction had not been given The powers given by this Article shall not be limited by any special power given to the Governors by the Articles and a meeting of Governors at which a quorum is present may exercise all the powers exercisable by the Governors

95 In addition *to* all powers hereby expressly conferred upon them and without detracting from the generality of their powers under the Articles the Governors shall have the following powers, namely

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(a) to expend the funds of the Academy Trust in such manner as they shall consider most beneficial for the achievement of the Object and to invest in the name of the Academy Trust such part of the funds as they may see fit and to direct the sale or transposttion of any such investments and to expend the proceeds of any such sale in furtherance of the Object, and

(b) to enter into contracts on behalf of the Academy Trust

96 In the exercise of their powers and functions, the Governors may consider any advice given by the Principal and any other executive officer

97 Any bank account in which any money of the Academy Trust is deposited shall be operated by the Governors in the name of the Academy Trust All cheques and orders for the payment of money from such an account shall be signed by at least two signatories authorised by the Governors

CONFLICTS OF INTEREST

98 Any Governor who has any direct or indirect duty or personal interest (including but not limited to any Personal Financial Interest) which conflicts or may conflict with his duties as a Governor shall disclose that fact to the Governors as soon as he becomes aware of it Without prejudice to the provisions of Article 6 8, a Governor must absent himself from any discussions of the Governors in which it is possible that a conflict will arise between his duty to act solely in the interests of the Academy Trust and any duty or personal interest (including but not limited to any Personal Financial Interest)

99 For the avoidance of doubt (and without prejudice to Article 98), a Governor who has any direct or indirect duty or personal interest (including but not limited to any Personal Financial Interest) in a matter shall not be counted in ascertaining whether a quorum is present at any meeting of the Governing Body at which that matter is to be discussed

THE MINUTES

100 The minutes of the proceedings of a meeting of the Governors shall be drawn up and entered into a book kept for the purpose by the person

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acting as Secretary for the purposes of the meeting, and shall be signed (subject to the approval of the Governors) at the same or next subsequent meeting by the person acting as chairman thereof The minutes shall include a record of all proceedings at meetings of the Governors and of committees of Governors including (without limitation)

(a) the names of the Governors present at each such meeting,
(b) the matters attended to by the Governors present at each such meeting, and
(c) all appointments made by the Governors

COMMITTEES

101 Subject to these Articles, the Governors may establish any committee Subject to these Articles, the constitution, membership and proceedings of any committee shall be determined by the Governors The establishment, terms of reference, constitution and membership of any committee of the Governors shall be reviewed at least once in every Academy Financial Year The membership of any committee of the Governors may include persons who are not Governors, provided that a majority of members of any such committee shall be Governors The Governors may determine that some or all of the members of a committee who are not Governors shall be entitled to vote in any proceedings of the committee No vote on any matter shall be taken at a meeting of a committee of the Governors unless the majority of members of the committee present are Governors

DELEGATION

102 The Governors may delegate to any Governor, committee, the Principal or any other holder of an executive office, such of their powers or functions as they consider desirable to be exercised by them Any such delegation may be made subject to any conditions the Governors may impose and may be revoked or altered

103 Where any power or function of the Governors is exercised by any

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committee, any Governor, Principal or by any other holder of an executive office, that person or committee shall report to the Governors in respect of any action taken or decision made with respect to the exercise of that power or function at the meeting of the Governors immediately following the taking of the action or the making of the decision

PRINCIPAL

104 The Governors shall appoint the Principal The Governors may delegate such powers and functions as they consider are required by the Pnncipal for the internal organisation, management and control of the Academy (including the implementation of all policies approved by the Governors and for the direction of the teaching and curriculum at the Academy)

MEETINGS OF THE GOVERNORS

105 Subject to these Articles, the Governors may regulate their proceedings as they think fit

106 The Governors shall hold at least three meetings in every Academy Financial Year Meetings of the Governors shall be convened by the Secretary In exercising his functions under this Article the Secretary shall comply with any direction

(a) given by the Governors, or

(b) given by the chairman of the Governors or, in his absence or where there is a vacancy in the office of chairman, the vice- chairman of the Governors, so far as such direction is not inconsistent with any direction given as mentioned in Article 106

(a)

107 Any three Governors may, by notice in writing given to the Secretary, requisition a meeting of the Governors, and it shall be the duty of the Secretary to convene such a meeting as soon as is reasonably practicable

108 Each Governor shall be given at least fourteen clear days before the date of a meeting

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(a) notice in writing thereof, signed by the Secretary, and sent to each Governor at the address provided by each Governor from time to time, and
(b) a copy of the agenda for the meeting,

provided that where the chairman or, in his absence or where there is a vacancy in the office of chairman, the vice-chairman, so determines on the ground that there are matters demanding urgent consideration, it shall be sufficient if the written notice of a meeting, and the copy of the agenda thereof are given within such shorter period as he directs

109 The convening of a meeting and the proceedings conducted thereat shall not be invalidated by reason of any individual not having received written notice of the meeting or a copy of the agenda thereof

110 A resolution to rescind or vary a resolution carried at a previous meeting of the Governors shall not be proposed at a meeting of the Governors unless the consideration of the rescission or variation of the previous resolution is a specific item of business on the agenda for that meeting

111 A meeting of the Governors for which notice has been given shall be postponed, and a meeting taking place shall be adjourned forthwith if

(a) the Governors so resolve, or
(b) the number of Governors present ceases to constitute a quorum for a meeting of the Governors in accordance with Article 114, subject to Article 116

112 Where, in accordance with Article 111 a meeting is postponed or is adjourned before all the matters specified as items of business on the agenda for the meeting have been disposed of, the Governors shall before postponing or adjourning the meeting, determine the time and date at which a further meeting is to be held for the purposes of completing the consideration of those items, and they shall direct the Secretary to convene a meeting accordingly In the absence of such a direction, a further meeting shall be convened by the Secretary as soon as is reasonably practicable, but in any event within seven days of the date on

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which the meeting was onginally to be held or was so terminated

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114 Subject to Article 116 the quorum for a meeting of the Governors, and any vote on any matter thereat, shall be any three Governors, or, where greater, any one third (rounded up to a whole number) of the total number of Governors holding office at the date of the meeting If the Secretary of State has appointed Additional or Further Governors then a majority of the quorum must be made up of Additional or Further Governors

115 The Governors may act notwithstanding any vacancies in their number, but, if the numbers of Governors is less than the number fixed as the quorum, the continuing Governors may act only for the purpose of filling vacancies or of calling a general meeting

116 The quorum for the purposes of

(a) appointing a Parent Governor under 57,
(b) any vote on the removal of a Governor appointed by the Board of Governors in accordance with Article 67, or
(c) any vote on the removal of the chairman of the Governors in accordance with Article 91,

shall be any two-thirds (rounded up to a whole number) of the persons who are at the time Governors entitled to vote on those respective matters

117 Subject to these Articles, every question to be decided at a meeting of the Governors shall be determined by a majority of the votes of the Governors present and voting on the question Every Governor shall have one vote

118 Subject to Article 114 to 116, where there is an equal division of votes, the chairman of the meeting shall have a casting vote in addition to any other vote he may have

119 The proceedings of the Governors shall not be invalidated by

(a) (subject to Article 115) any vacancy among their number, or

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(b) any defect in the election, appointment or nomination of any Governor

120 A resolution in writing, signed by all the Governors entitled to receive notice of a meeting of Governors or of a committee of Governors, shall be valid and effective as if it had been passed at a meeting of Governors or (as the case may be) a committee of Governors duly convened and held Such a resolution may consist of several documents in the same form, each signed by one or more of the Governors

121 Subject to Article 122, the Governors shall ensure that a copy of

(a) the agenda for every meeting of the Governors,
(b) the draft minutes of every such meeting, if they have been approved by the person acting as chairman of that meeting,
(c) the signed minutes of every such meeting, and
(d) any report, document or other paper considered at any such meeting,

are, as soon as is reasonably practicable, made available at the Academy to persons wishing to inspect them

122 There may be excluded from any item required to be made available in pursuance of Article 121, any matenal relating to

(a) a named teacher or other person employed, or proposed to be employed, at the Academy,
(b) a named pupil at, or candidate for admission to, the Academy, and
(c) any matter which, by reason of its nature, the Governors are satisfied should remain confidential

123 Any Governor shall be able to participate in meetings of the Governors by telephone or video conference provided that

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(a) he has given notice of his intention to do so detailing the telephone number on which he can be reached and/or appropriate details of the video conference suite from which he shall be taking part at the time of the meeting at least 48 hours before the meeting (or, in circumstances where a notice period which is shorter than the period referred to in Article 108 is to be given, such lesser period as the Governors shall agree), and

(b) the Governors have access to the appropriate equipment (being equipment which allows each person present at the meeting of the Governors to hear (and to be heard by) alt other persons present at the meeting in real time)

If, the Governing Body having made reasonable endeavours to allow a Governor to participate in a meeting of the Governing Body by telephone or video conference it does not prove possible for the Governor to participate by telephone or video conference the meeting may still proceed with its business provided it is otherwise quorate

PATRONS AND HONORARY OFFICERS

124 The Governors may from time to time appoint any person whether or not a Member of the Academy Trust to be a patron of the Academy Trust or to hold any honorary office and may determine for what period he is to hold such office

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ACCOUNTS

126 Accounts for each Academy Financial Year shall be prepared in accordance with the relevant Statement of Recommended Practice as if the Academy Trust was a non-exempt charity and in accordance with Parts 15 and 16 of the Companies Act 2006 and shall be filed by the Governors with

(a) the Secretary of State and the Principal Regulator by the 31 December first following the end of the relevant Academy Financial Year, and

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(b) the Registrar of Companies (the "Registrar") on or before the date falling 9 months after the end of the relevant Academy Financial Year

ANNUAL REPORT

127 The Governing Body shall prepare its annual report in accordance with the Statement of Recommended Practice as if the Academy Trust was a non-exempt charity and shall file this with the Secretary of State and the Principal Regulator by the 31 December first following the end of the relevant Academy Financial Year

ANNUAL RETURN

128 The Governors shall comply with their obligations under Part 24 of the Companies Act 2006 with regard to the filing of an annual return with the Registrar

NOTICES

129 Any notice to be given to or by any person pursuant to the Articles shall be in writing or shall be given using electronic communications to an address for the time being notified for that purpose to the person giving the notice In these Articles, "Address" in relation to electronic communications, includes a number or address used for the purposes of such communications

130 A notice may be given by the Academy Trust to a Member either personally or by sending it by post in a prepaid envelope addressed to the Member at his registered address or by leaving it at that address or by giving it using electronic communications to an address for the time being notified to the Academy Trust by the Member A Member whose registered address is not within the United Kingdom and who gives to the Academy Trust an address within the United Kingdom at which notices may be given to him, or an address to which notices may be sent using electronic communications, shall be entitled to have notices given to him at that address, but otherwise no such Member shall be entitled to receive

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any notice from the Academy Trust

131 A Member present, either in person or by proxy, at any meeting of the Academy Trust shall be deemed to have received notice of the meeting and, where necessary, of the purposes for which it was called

132 Proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given Proof that a notice contained in an electronic communication was sent in accordance with guidance issued by the Institute of Chartered Secretaries and Administrators shall be conclusive evidence that the notice was given A notice shall be deemed to be given at the expiration of 48 hours after the envelope containing it was posted or, in the case of a notice contained in an electronic communication, at the expiration of 48 hours after the time it was sent

INDEMNITY

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133 Subject to the provisions of the Companies Act 2006 every Governor or other officer or Auditor of the Academy Trust shall be indemnified out of the assets of the Academy Trust against any liability incurred by him in that capacity in defending any proceedings, whether civil or criminal, in which judgment is given in his favour or in which he is acquitted or in connection with any application in which relief is granted to him by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Academy Trust No Governor or other officer or Auditor of the Academy Trust shall be entitled to an indemnity in respect of any claim arising from any act or omission which that Governor or other officer or Auditor of the Academy Trust knew to be a breach of trust or breach of duty or which was committed by the relevant person in reckless disregard of whether it was a breach of trust or breach of duty or not For the avoidance of doubt, No Governor or other officer or Auditor of the Academy Trust shall be entitled to an indemnity in respect of the costs of any unsuccessful defence to a cnminal prosecution brought against such person in relation to their dealings with the Academy Trust

I

133A In accordance with Article 6 3, the Governing Body may decide to purchase and maintain indemnity insurance for the benefit of a Governor

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RULES

134 The Governors may from time to time make such rules or bye laws as they may deem necessary or expedient or convenient for the proper conduct and management of the Academy Trust and for purposes of prescribing classes of and conditions of membership, and in particular but without prejudice to the generality of the foregoing, they may by such rules or bye laws regulate

(a) the admission and classification of Members (including the admission of organisations to membership) and the rights and privileges of such Members, and the conditions of membership and the terms on which Members may resign or have their membership terminated and the entrance fees, subscriptions and other fees or payments to be made by Members,

(b) the conduct of Members in relation to one another, and to the Academy Trust's servants,

(c) the setting aside of the whole or any part or parts of the Academy Trust's premises at any particular time or times or for any particular purpose or purposes,

(d) the procedure at general meetings and meetings of the Governors and committees of the Governors in so far as such procedure is not regulated by these Articles, and

(e) generally, all such matters as are commonly the subject matter of company rules

135 Provided that no rule or bye law shall be inconsistent with, or shall affect or repeal anything contained in these Articles, the Academy Trust in general meeting shall have power to alter, add or to repeal the rules or bye laws and the Governors shall adopt such means as they think sufficient to bring to the notice of Members all such rules or bye laws, which shall be binding on all Members

AVOIDING INFLUENCED COMPANY STATUS

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Single Academy

136 Notwithstanding the number of Members from time to time, the maximum aggregate number of votes exercisable by Local Authority Associated Persons shall never exceed 19 9 per cent of the total number of votes exercisable by Members in general meeting (including an Annual General Meeting) and the votes of the other Members having a right to vote at the meeting will be increased on a pro-rata basis

137 No person who is a Local Authority Associated Person may be appointed as a Governor if, once the appointment had taken effect, the number of Governors who are Local Authority Associated Persons would represent 20 per cent or more of the total number of Governors Upon any resolution put to the Governors, the maximum aggregate number of votes exercisable by any Governors who are Local Authority Associated Persons shall represent a maximum of 19 9 per cent of the total number of votes cast by the Governors on such a resolution and the votes of the other Governors having a right to vote at the meeting will be increased on a pro-rata basis

138 No person who is a Local Authonty Associated Person is eligible to be appointed to the office of Governor unless his appointment to such office is authorised by the local authonty to whtch he is associated

139 If, at the time of either his becoming a Member or his first appointment to office as a Governor, any Member or Governor was not a Local Authonty Associated Person but later becomes so during his membership or tenure as a Governor, his membership shall be deemed to have immediately terminated and he shall be deemed to have immediately resigned from his office as a Governor (as the case may be)

140 If at any time the number of Governors or Members who are also Local Authority Associated Persons would (but for Articles 136 to 139 inclusive) represent 20 per cent or more of the total number of Governors or Members (as the case may be) then a sufficient number of the Governors or Members (as the case may be) who are Local Authority Associated Persons shall be deemed to have resigned as Governors or for their membership to have been terminated(as the case may be) immediately before the occurrence of such an event to ensure that at all times the number of such Governors or Members (as the case may be) is

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never equal to or greater than 20 per cent of the total number of Governors or Members (as the case may be) Governors who are Local[1] Authority Associated Persons shall be deemed to have resigned, and the membership of Members who are Local Authority Associated Persons shall be deemed to have terminated, in order of their appointment date (the most recently appointed Governor resigning first and the most recently appointed Member's membership terminating first (as the case may be))

141 The Members will each notify the Academy Trust and each other if at any time they believe that the Academy Trust or any of its subsidiaries has become subject to the influence of a local authority (as described in section 69 of the Local Government and Housing Act)

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Annex B

REQUIREMENTS FOR THE ADMISSION OF PUPILS TO WEALD OF KENT GRAMMAR SCHOOL

GENERAL

1. This annex may be amended in writing at any time by agreement between the Secretary of State and the Academy Trust.

2. The Academy Trust will act in accordance with, and will ensure that an Independent Appeal Panel is trained to act in accordance with, all relevant provisions of the School Admissions Code and the School Admission Appeals Code published by the Department for Education ("the Codes") as they apply at any given time to maintained schools and with equalities law and the law on admissions as they apply to maintained schools. For this purpose, reference in the Codes or legislation to "admission authorities" shall be deemed to be references to the governing body of the Academy Trust.

3. Notwithstanding the generality of paragraph 2 of this Annex, the Academy Trust will take part in any mandatory Admissions Forum set up by the local authority ("LA") in which they are situated and have regard to its advice; and will participate in the co-ordinated admission arrangements operated by the LA and the local Fair Access Protocol.

4. Notwithstanding any provision in this Annex, the Secretary of State may:

(a) direct the Academy Trust to admit a named pupil to Weald of Kent Grammar School on application from an LA. This will include complying with a School Attendance Order[1]. Before doing so the Secretary of State will consult the Academy Trust.

(b) direct the Academy Trust to admit a named pupil to Weald of Kent Grammar School if the Academy Trust has failed to act in accordance with this Annex or has otherwise failed to comply with applicable admissions and equalities legislation or the provisions of the Codes.

(c) direct the Academy Trust to amend its admission arrangements where they fail to comply with the School Admissions Code or the Admission Appeals Code.

[1] Local authorities are able to issue school attendance orders if a child is not attending school. These are legally binding upon parents. Such an order might, for instance, be appropriate where a child has a place at an Academy but his/her parents are refusing to send him/her to school. The order will require a parent to ensure his/her child attends a specified school.

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5. The Academy Trust shall ensure that parents and 'relevant children[2]' will have the right of appeal to an Independent Appeal Panel if they are dissatisfied with an admission decision of the Academy Trust. The Independent Appeal Panel will be independent of the Academy Trust. The arrangements for appeals will comply with the School Admission Appeals Code published by the Department for Education as it applies to Foundation and Voluntary Aided schools. The determination of the appeal panel is binding on all parties.

Relevant Area

6. Subject to paragraph 7, the meaning of "Relevant Area" for the purposes of consultation requirements in relation to admission arrangements is that determined by the local authority for maintained schools in the area in accordance with the Education (Relevant Areas for Consultation on Admission Arrangements) Regulations 1999.

7. If the Academy does not consider the relevant area determined by the local authority for the maintained schools in the area to be appropriate, it must apply to the Secretary of State by 1 August for a determination of the appropriate relevant area for the Academy, setting out the reasons for this view. The Secretary of State will consult the Academy and the LA in which the Academy is situated in reaching a decision.

Requirement to admit pupils

8. Pupils on roll in any predecessor maintained or independent school will transfer automatically to the Academy on opening. All children already offered a place at any predecessor school will be admitted.

9. The Academy will:

a. subject to its right of appeal to the Secretary of State in relation to a named pupil, admit all pupils with a statement of special educational needs naming the Academy;

b. adopt admission oversubscription criteria that give highest priority to looked after children, in accordance with the relevant provisions of the School Admissions Code.

Oversubscription criteria, admission number, consultation, determination and objections.

10. The Academy admission arrangements will include oversubscription

o
relevant children' means:

a) in the case of appeals for entry to a sixth form, the child, and;

b) in any other case, children who are above compulsory school age, or will be above compulsory school age by the time they start to receive education at the school.

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criteria, and an admission number for each relevant age group[3]. The Academy will consult on its admission arrangements and determine them in line with the requirements within the School Admissions Code.

11. The Young People's Learning Agency (YPLA) may consider objections on the Secretary of State's behalf. The Academy Trust should therefore make it clear, when determining the Academy's admission arrangements, that objections should be submitted to the YPLA.

12. A determination of an objection by the YPLA on behalf of the Secretary of State, or by the Secretary of State will be binding upon the Academy.

[3] 'Relevant age group' means 'normal point of admission to the school', for example, year R, Year 7 and Year 12.

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Annex B

Arrangements for pupils with Special Educational Needs ('SEN') and disabilities at Weald of Kent Grammar School

Duties in relation to pupils with SEN

1. The Governing Body of the Academy Trust must comply with all of the duties imposed upon the governing bodies of maintained schools in:

- Part 4 of the Education Act 1996 as amended from time to time[1];
- The Education (Special Educational Needs) (Information) Regulations 1999 as amended from time to time;
- The Education (Special Educational Needs Co-ordinators) (England) (Amendment) Regulations 2008 as amended from time to time .

2. Notwithstanding any provision in this Agreement, the Secretary of State may (whether following a complaint made to him or otherwise) direct the Academy Trust to comply with an obligation described in this Annex where the Academy Trust has failed to comply with any such obligation.

3. Where a child who has SEN is being educated in the Academy, those concerned with making special educational provision for the child must secure that the child engages in the activities of the school together with children who do not have SEN, so far as is reasonably practicable and is compatible with:

(a) the child receiving the special educational provision which his learning difficulty calls for,

(b) the provision of efficient education for the children with whom he will be educated, and

(c) the efficient use of resources.

4. In addition to complying with the duties imposed upon the governing bodies of maintained schools set out in The Education (Special Educational Needs) (Information) Regulations 1999 (as amended from time to time), the Academy Trust must ensure that the Academy's website includes details of the arrangements for the admission of disabled pupils; the steps taken to prevent disabled pupils from being treated less favourably than other pupils; and the facilities provided to assist access to the Academy by disabled pupils (disabled pupils meaning pupils who are disabled for the purposes of the Equality Act

[1] Currently these duties are in sections 313 (Duty to have regard to the Special Educational Needs Code of Practice 2001); 317 (Duties in relation to pupils with special educational needs), 317A (Duty to advise parents that special educational provision is being made); and 324(5){b) (Duty to admit the child where a school is named in the statement).

[2] These Regulations are amended by The Education (Special Educational Needs Co-ordinators) (England) (Amendment) Regulations 2009 (SI 2009 No 1387).

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2010[3]).

Admissions

5. The Academy Trust must ensure that pupils with SEN are admitted on an equal basis with others in accordance with its admissions policy.

6. Where a local authority ("LA") proposes to name the Academy in a statement of SEN made in accordance with section 324 of the Education Act 1996, it must give the Academy Trust written notice that it so proposes. Within 15 days of receipt of the LA's notice that it proposes to name the Academy in a statement, the Academy Trust must consent to being named, except where admitting the child would be incompatible with the provision of efficient education for other children; and where no reasonable steps may be made to secure compatibility. In deciding whether a child's inclusion would be incompatible with the efficient education of other children, the Academy Trust must have regard to the relevant guidance issued by the Secretary of State to maintained schools.

7. If the Academy Trust determines that admitting the child would be incompatible with the provision of efficient education, it must, within 15 days of receipt of the LA's notice, notify the LA in writing that it does not agree that the Academy should be named in the pupil's statement. Such notice must set out all the facts and matters the Academy relies upon in support of its contention that: (a) admitting the child would be incompatible with efficiently educating other children; and (b)_the Academy Trust cannot take reasonable steps to secure this compatibility.

8. After service by the Academy Trust on the LA of any notice (further to paragraph 6 above) stating that it does not agree with the LA's proposal that the Academy be named, the Academy Trust must seek to establish from the LA, as soon as is reasonably practicable, whether or not the LA agrees with the Academy Trust. If the LA notifies the Academy that it does not agree with the Academy Trust's response, and names the Academy in the child's statement, the Academy Trust must admit the child to the school on the date specified in the statement or on the date specified by the LA.

9. Where the Academy Trust considers that the Academy should not have been named in a child's statement, it may ask the Secretary of State to determine that the LA has acted unreasonably in naming the Academy and to make an order directing the LA to reconsider.

10. The Secretary of State's determination shall, subject only to any right of appeal which any parent or guardian of the child may have to the First-tier Tribunal (Special Educational Needs and Disability), be final.

11. If a parent or guardian of a child in respect of whom a statement is maintained by the local authority appeals to the First-tier Tribunal

[3] For the meaning of 'disabled', see section 6 of the Equality Act 2010.

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(Special Educational Needs and Disability) either against the naming of the Academy in the child's SEN statement or asking the Tribunal to name the Academy, then the decision of the Tribunal on any such appeal shall be binding and shall, if different from that of the Secretary of State under paragraph 9 above, be substituted for the Secretary of State's decision.

12. Where the Academy, the Secretary of State or the First-tier Tribunal (Special Educational Needs and Disability) have determined that it should be named, the Academy Trust shall admit the child to the Academy notwithstanding any provision of Annex B to this agreement-

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Annex B

Serious incidents of misbehaviour leading to fixed period or permanent exclusion

General Duties

1. Subject to the exceptions in paragraph 4, the Academy Trust shall act and shall ensure that the Principal shall act in accordance with the law on exclusions as if the Academy were a maintained school. For this purpose, reference in the law on exclusions to the Head Teacher and Governing Body shall respectively be deemed to be the Principal and Governing Body of the Academy Trust.

2. Without limiting the generality of paragraph 1, the Academy Trust shall ensure that the Local Authority is informed of an exclusion decision in the same circumstances as required by maintained schools under the law on exclusions.

3. Subject to the exceptions in paragraph 4, the Academy Trust shall ensure that in carrying out their functions the Principal and the Governing Body have regard to the Secretary of State's guidance on exclusions including in relation to any appeals process[1] as if the Academy were a maintained school.

4. The exceptions to the duties imposed under paragraphs 1 and 3 are:

   - The Academy Trust shall make arrangements for enabling appeals against any decision of the Governing Body to permanently exclude a pupil in accordance with the functions assigned to the Local Authority. Any appeal panel will be impartial, constituted in accordance with the Secretary of State's guidance and any decision of such a panel will be binding on the Academy Trust[2]. The requirements in relation to appeals apply to the Academy Trust only to the extent that the Local Authority is required to carry out such functions for maintained schools under the law on exclusions.

   - the Governing Body is not expected to seek the advice of a Local Authority officer when considering an exclusion, although a Local Authority officer may attend any meeting to consider an exclusion at

References in this annex to the Secretary of State's guidance are to "Improving Behaviour and Attendance: Guidance on Exclusion from Schools and Pupil Referral Units", which is published on the DfE website at: http://www.teachernet.gov.uk/wholeschool/behaviour/exclusion/guidance/. The guidance may be subject to amendment, and the Academy is required to have regard to the guidance as it stands at any given time.

[7] A parent may seek a judicial review of any appeal panel. A parent may not appeal to the Commissioner for Local Administration (the Local Government Ombudsman) about maladministration as the Commissioner's remit is limited to considering the conduct of appeal panels constituted by Local Authorities

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the request of a parent; and

- subject to the Academy Trust's obligations under clause 30 of this Agreement relating to an agreement with the LA on the flow of funds following an exclusion, the arrangements for money to follow pupils who have been permanently excluded from school does not apply.

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Annex B

Removal of selection at wholly selective Academies

1. This annex applies to any Academy which was designated as a grammar school under the Education (Grammar School Designation) Order 1998 - or subsequent designation orders made under section 104 of the School Standards and Framework Act 1998 - prior to their entering into Academy arrangements with the Secretary of State under section 1 of the Academies Act 2010.

Proposals by the Academy Trust to remove selection

2. Where an Academy Trust for a wholly selective Academy wishes to remove the Academy's selective admission arrangements they will follow the process set out below.

3. The Academy Trust will ballot all parents of registered pupils at the school on the question 'are you in favour of the Academy removing selection by ability and introducing admission arrangements which admit children of all abilities?'

4. If a simple majority of parents vote to remove selection, the Academy will determine admission arrangements that do not provide for selection by ability.

5. The ballot must allow parents a minimum of five weeks within which to vote. The ballot must be initiated prior to 25 January and the ballot result must be declared by 1 March in the determination year[1].

6. If a ballot is in favour of the removal of selection, non selective admission arrangements must be determined by 15 April in the determination year.

7. If a ballot does not vote in favour of the removal of selection the Academy Trust must retain the Academy's selective admission arrangements.

Parental Ballots to remove selection.

8. There are two ways of removing selection at wholly selective Academies via a parental ballot: either the arrangements are changed as result of a **whole area ballot** [2]r ("area ballot") or the Academy is subject to a

[1] A 'determination year' is the Academy Financial Year beginning two years before the Academy Financial Year which the admissions arrangements will be for e.g. consultation to end in March 2011 and determination to be in April 2011 for admissions in September 2012

[2] A "whole area ballot" has the same meaning as an "area ballot" (as defined by regulation 11(2) of the Ballot Regulations: a ballot which relates to all grammar schools within a relevant area.)

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stand alone ballot.[3]

9. **A ballot which relates to a group of grammar schools ("grouped ballot")** as defined under regulation 2(1)(t>) and Schedule 2 to the Education (Grammar School Ballots) Regulations 1998 (the "Ballot Regulations") will not apply to selective academies. Where an Academy was - prior to it entering into Academy arrangements with the Secretary of State under section 1 of the Academies Act 2010 - a maintained school previously named as part of a group under the Ballots Regulations, it will no longer be subject to a **grouped ballot** but will, instead be subject to a **stand-alone** ballot.

10. The moratorium period set out in regulation 16 of the Ballots Regulations will apply. That is, where the result of a ballot is that the grammar schools in a selective area, or the Academy in a stand-alone ballot to which the ballot relates, should retain selective admission arrangements, no further ballot shall be held or petition raised within the period of 5 years from the ballot result date. This moratorium does not apply to the procedures in paragraphs 2-7 of this annex.

11. **Weald of Kent Grammar School** is subject to a stand alone ballot.

Academies subject to the result of whole area ballots.

12. Where the Academy is located within the local authority areas set out under regulation 2(1) and Schedule 1 to the Ballots Regulations **(Bexley, Buckinghamshire, Kent, Lincolnshire, Medway, Slough, Southend, Torbay** or **Trafford)** and would thus, prior to becoming an Academy, have been subject to any ballot on selective admission arrangements in that area, if there is a ballot of parents, under the provisions of the Ballot Regulations, within those areas, the Academy must abide by the result of the ballot.

13. Where the result of the whole area ballot is to remove selection, the Academy will determine non-selective admission arrangements by the date set out in paragraph 61 of this Annex. If the ballot does not vote in favour of removal of selection the Academy Trust must retain the Academy's selective admission arrangements.

Academies subject to stand-alone ballots.

14. Where an Academy is not within one of the areas set out in regulation 2(1) and Schedule 1 to the Ballots Regulations it may be subject to a stand alone ballot as set out in this annex.

15. For a ballot to be held a valid petition must be received by the Academy and the Young People's Learning Agency (YPLA) acting on behalf of the Secretary of State (the "Secretary of State").

Petitions for a ballot -general

[3] A "stand alone ballot" is a ballot which relates to a stand alone grammar school as defined in regulation 11(1)(c) of the Ballots Regulations.

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16. The following paragraphs govern the procedure for ballots to remove selection from Academies which were formerly designated as maintained grammar schools.

17. Parents will first need to petition for the removal of selection. If a petition is valid then the Academy will be required to conduct a ballot. If a ballot is successful the Academy will be required to remove selection in accordance with paragraph 61.

Restriction on publication of material etc relating to ballots

18. This annex applies the provisions of section 107 of the School Standards and Framework Act 1998 in relation to Academy selection ballots except that where 'a ballot under section 105' is mentioned, substitute 'a ballot under Annex E to the funding agreement'.

Meaning of "eligible parent"

19. Subject to paragraph 20, a parent is eligible to sign a petition and vote in a ballot if that person is a registered parent of a child who is a pupil at a feeder school for the Academy in respect of which the ballot is being held or the petition raised.

20. A parent of the following description is not an eligible parent:

a. a parent who is not an individual (such as a corporate parent);

b. a parent who is resident outside the United Kingdom;

c. a parent whose child is over compulsory school age on the date of the petition; or

d. if, on the date of the petition, their child is over the transfer age group for the Academy.

21. A parent's residence shall be determined by reference to the address contained in the admission register required to be kept by the Education (Pupil Registration) Regulations 2006; and a parent's residence shall be determined by the Academy.

22. "Transfer age group" means the highest relevant age group for the Academy, disregarding any relevant age group in which the majority of the pupils admitted to the school are over compulsory school age.[4]

Meaning of "feeder school"

23. The feeder schools for an Academy are each school from which at

[4] "Relevant age group" has the meaning set out in section 142 of the School Standards and Framework Act 1998

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least 5 pupils have transferred to the Academy or its predecessor grammar school during the period consisting of the school year in question and the two preceding school years.

24. Any pupils who were over the age of the transfer age group for the Academy or its predecessor grammar school when they transferred to the Academy or its predecessor grammar school shall be disregarded.

Petitions for a Ballot

Petitions for a ballot—general

25. No ballot shall be held unless a request for a ballot is made by means of a petition relating to the Academy is sent to the Academy and YPLA.

26. If there is doubt over whether a ballot is necessary, the Academy shall notify the YPLA and request that the YPLA determines whether a ballot is necessary.

27. The Academy or, if there is a dispute, the YPLA, will determine whether a petition is a valid petition. A petition is valid if it complies with paragraphs 25 - 40 (inclusive).

28. A petition must be received by the Academy Trust during a petition period. "Petition period" means the period from 1st September in one year to 31st July in the next year.

29. A petition must be signed by a number of relevant eligible parents which, when taken together with the number of relevant eligible parents who have signed any previous petition relating to the Academy (or its predecessor maintained grammar school) which has been received by the Academy (or designated body as set out in regulation 3 of the Ballots Regulations) during the same petition period, is at least 20% of the eligible parent population, or is equal to a previous petition threshold where this has been set within the last five years. This number shall be determined by the Academy.

30. Where an Academy has previously been required to determine the eligible parent population and set a petition threshold, this threshold shall remain in place for any petition received in the following five years.

31. If a parent signs a petition on a date before the beginning of the petition period in which the petition is received, the parent's signature shall be disregarded for the purposes of paragraph 29.

32. The question of whether an eligible parent is a "relevant" eligible parent shall be determined in accordance with paragraphs 41-42.

33. If the same parent signs a petition more than once or signs more than one petition relating to the same Academy in any petition period, any signature in excess of one shall be disregarded.

34. Where a parent signs a petition but the information referred to in

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paragraph 38 is not included, or not included in a legible form, that parent's signature shall be disregarded.

35. The Academy will request a list of the names and addresses of relevant eligible parents from its feeder schools. It will also request a list of eligible parents which may be made public to the petition organisers. Eligible parents must be asked for consent for their details to be used for the purpose of the ballot, and given the opportunity by the relevant feeder schools to remove their names from the public list if they do not want their details passed to petition organisers. The Academy will supply a copy of the public list of parents to any petition organiser who requests it.

Form of petition

36. A petition shall on each sheet state the Academy to which it relates.

37. A petition shall, on each sheet, contain the following words:

> "We the undersigned, being eligible parents, seek a ballot on whether the listed Academy which selects by academic ability should continue to do so."

38. In relation to each parent who signs a petition the following information shall be given—

a. the first name and surname and address of the parent;

b. the name of a child of that parent who is a pupil at a school which is a feeder school for the Academy to which the petition relates who, at the date on which the petition is signed, is of compulsory school age;

c. the name of the school which the child named in the petition is attending; and

d. the date on which the parent signs the petition.

39. The petition shall give the name and address of the person ("petition organiser") to whom notification should be given as to whether the petition is valid.

40. Where the Academy has given the notification required by paragraph 39 that a valid petition has been received, any subsequent petition relating to the same Academy shall not be valid unless

a. the subsequent ballot is in favour of retaining selective admission arrangements; and

b. no person signs it before the end of the moratorium period for the Academy.

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Meaning of "relevant eligible parent" and "parent population"

41. A parent is a relevant eligible parent if the feeder school confirms he is an 'eligible parent' or if the Academy Trust is satisfied by other means that a parent is an 'eligible parent'.

42. Parent population means the total of eligible parents

Notification of result of petition

43. Where the petition is a valid petition the Academy shall notify the persons referred to in paragraph 44 of this fact and that a ballot will be held.

44. The persons to be notified are—

a. the YPLA

b. the local authority in which the Academy is situated;

c. the Secretary of State;

d. the petition organiser(s); and

e. the governing body or proprietor of each feeder school for the Academy.

45. Where the petition is not a valid petition the Academy shall notify the petition organiser and ask him to inform other petitioners.

Ballots

Eligibility to vote in a ballot

46. The persons eligible to vote in a ballot are the persons who are "relevant eligible parents".

Question on which ballot is to be held

47. Each ballot paper shall include the following wording--

"Are you in favour of **Weald of Kent Grammar School** introducing admission arrangements which admit children of all abilities?

Place a cross (X) in the box of your choice.

YES [NO l"

Ballots—supplementary

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48. The Academy will ensure that ballot papers are sent to all parents who are eligible to vote for whom they have been provided with details by the relevant feeder schools. Academies will take all reasonable steps to ensure eligible parents are identified and given the opportunity to vote.

49. Each ballot shall be a secret postal ballot.

50. Each ballot paper shall include the name of the Academy to which it relates.

51. Each parent who falls within paragraph 46 shall have one vote (irrespective of the number of children which a parent may have and the number of schools they attend).

52. The Academy shall secure that the date by which ballot papers must be returned to them shall be—

a. no later than 10 weeks from the date on which the Academy notified the persons in paragraph 44 that the petition is valid; and

b. at least 5 weeks from the date on which ballot papers were sent to parents (or if ballot papers were sent on more than one date, the last such date).

53. Where the Academy has determined the result of a ballot it will forthwith notify the persons mentioned in paragraph 44 of that fact and, where the ballot is in favour of retaining selective admission arrangements, the date on which the moratorium period will expire.

Declaring a ballot void

54. Subject to paragraph 55 below the YPLA or Secretary of State may declare a ballot void if it appears that—

a. any requirement of this annex has been contravened

b. an authority or body referred to in section 107(2) of the School Standards and Framework Act 1998 has failed to comply with the provisions of that section;

c. persons other than those falling within paragraph 46 have purported to vote in the ballot;

d. persons who fall within paragraph 46 have been prevented from voting or hindered from doing so freely in accordance with their own opinion by any other person; or

e. material has been provided, or meetings have been held, in a manner which does not comply with the principles for the production of such material or the standards for the holding of such meetings or debates contained in the Ballot Information

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Code specified in Schedule 4 to the Ballots Regulations;

and that voting in a ballot is likely to have been influenced to a significant extent as a result of any of those matters.

55. Paragraph 54 shall not apply unless before the date which is two weeks after the ballot result date any person or body referred to in paragraph 56 has requested the Secretary of State in writing to declare the ballot void; specifying the reason for such a request and the grounds on which the person or body considers the ballot should be declared void.

56. The persons or bodies mentioned in paragraph 55 are—

a. the local education authority within which the Academy is located;

b. the Academy itself or the governing body or proprietor of any feeder school for the Academy; and

c. any 20 or more parents who were eligible to vote in the ballot.

57. Where a request is received under paragraph 55, the Secretary of State shall notify the Academy and the local authority in which the Academy is situated.

58. Where a request is received under paragraph 55 but the Secretary of State determines not to declare a ballot void he shall notify the persons or body who made the request, the Academy to which the ballot relates, and the local authority in which the Academy is situated.

59. Where the Secretary of State declares a ballot void he shall notify the persons mentioned in paragraph 44 of that fact.

60. Where the Secretary of State declares a ballot void, a fresh ballot shall be held and the date by which ballot papers must be returned is no later than 10 weeks from the date of the notification under paragraph 59 above.

Implementation of decision that an Academy should cease to have selective admission arrangements

61. In the case of a successful ballot, the Academy Trust will secure that their admission arrangements are revised so that the Academy no longer has selective admission arrangements.

a. where the ballot result date is on or before 31st December in any school year - or where the Secretary of State has chosen not to declare a ballot void -, it will determine non selective admission arrangements by the date in paragraph 6 of this

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annex; and

b. where the ballot result date is after 31st December in any school year, it will determine non selective admission arrangements by 15 April in the following determination year.

Information to be given by the Academy

62. If—

a. 10 or more persons jointly notify the Academy in writing that they are considering raising a petition; and

b. the notification nominates one of those persons as the person to receive information from the Academy,

the Academy shall, as soon as practicable, give that person the following information:

a. the names of the feeder schools for the Academy;

b. the transfer age group for the Academy;

c. the number of parents who would need to sign the petition for it to comply with paragraph 29;

d. the words to be contained in a petition in accordance with paragraph 37; and

e. where requested in the notification, the details of eligible parents who have consented to their details being made available to petition organisers.

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Deed of Variation Dated 15 January 2013

Docusign Envelope ID: 0F06E41B-9AFD-853F-803A-939ECCEF4F23

DEED OF VARIATION TO THE FUNDING AGREEMENT

THIS DEED is made the 15 day of January ~~2012~~ 2013

BETWEEN

1) The Secretary of State for Education (the "**Secretary of State**"); and
2) The WEALD OF KENT GRAMMAR SCHOOL ACADEMY TRUST, (the "**Company**") [a charitable company incorporated in England and Wales, with registered number 07451660 together, the "**Parties**".

INTRODUCTION

A. The Parties entered into a funding agreement dated on or about 28 January 2011 (the "**Funding Agreement**") relating to the establishment, maintenance and funding of an Academy in accordance with the Funding Agreement.

B. The Parties now wish to vary and amend certain terms and conditions of the Funding Agreement in accordance with the terms of this Deed.

C. This Deed is supplemental to the Funding Agreement.

1. Interpretation

1. 1 Words, expressions and interpretations used in this Deed shall, unless the context expressly requires otherwise, have the meaning given to them in, and shall be interpreted in accordance with, the Funding Agreement.

2. Variation of the Funding Agreement

2.1 The Parties agree that with effect from the date of this Deed Clause 78 of the Funding Agreement shall be deleted and replaced with the following clause:

78
At the beginning of any Academy Financial Year the Academy Trust may hold unspent GAG from previous Academy Financial Years amounting to such percentage (if any) as for the time being specified in the Academies Financial Handbook or otherwise as the Secretary of State may specify by notice in writing to the Academy Trust prior to the beginning of that Academy Financial Year of the total GAG payable for the Academy in the Academy Financial Year just ended or such higher amount as may from time to time be agreed. The Academy Trust shall use such carried forward amount for such purpose, or subject to such restriction on its use, as for the time being specified in the Academies Financial Handbook or otherwise as the Secretary of State may specify by notice in writing to the Academy Trust."

2.2 Except as varied by this Deed, the Funding Agreement shall remain in full force and effect.

3. Governing law and jurisdiction

3.1 This Deed, and any disputes or claims arising out of or in connection with it, its subject matter or formation (including non-contractual disputes or claims),

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shall be governed by and construed in accordance with English law.

3.2 The parties irrevocably agree that the English courts have exclusive jurisdiction to settle any dispute or claim that arises out of or in connection with this Deed or its subject matter or formation (including non-contractual disputes or claims).

4. Counterparts

4.1 This Deed may be executed in any number of counterparts and by the parties to it on separate counterparts, each of which when so executed and delivered shall be an original, but all the counterparts shall together constitute one and the same instrument.

IN WITNESS whereof this Deed has been executed by the parties hereto and is intended to be and is hereby delivered on the date first above written.

EXECUTED as a deed by affixing the corporate)
seal of the **Secretary of State for Education**)
authenticated by:-)

.....
Duly authorised by the Secretary of State for Education



EXECUTED as a deed by WEALD OF KENT GRAMMAR SCHOOL ACADEMY TRUST,
acting by:

.....
Director

.....
Director/Secretary

OR

EXECUTED as a deed by
WEALD OF KENT GRAMMAR SCHOOL ACADEMY TRUST,
acting by:

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.....

Director

In the presence of:

WITNESS	Sign
	Name
	Address
	Occupation

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Deed of Variation Dated 18 December 2017

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DEED OF VARIATION

The parties to this Deed are:

(1) The Secretary of State for Education ("the Secretary of State"),

- and –

(2) The Weald of Kent Grammar School Academy Trust a charitable company incorporated in England and Wales with registered number 7451660 ("the Academy").

together referred to as the "Parties"

INTRODUCTION

A. The Parties entered into a funding agreement dated 28 January 2011 ("the Funding Agreement") relating to the establishment, maintenance and funding of an independent school known as The Weald of Kent Grammar School.

B The Parties now wish to vary and amend the terms of the Funding Agreement and wish to record their agreement as to such variations/amendments to the Funding Agreement by this Deed.

LEGAL AGREEMENT

1. Any word or phrase used in this Deed shall, if that word or phrase is defined in the Funding Agreement, bear the meaning given to it in the Funding Agreement.

2. The Secretary of State and the Academy agree that with effect from the date of this Deed the Funding Agreement shall be amended in accordance with Schedule 1 to this Deed.

3. As varied by this Deed, the Funding Agreement shall remain in full force and effect.

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EXECUTED AND DELIVERED AS A DEED by the Parties on the 18th day of December 2017

The Corporate Seal of the Secretary of State for Education hereunto affixed is authenticated by:

.....

Duly Authorised by the Secretary of State for Education

The Weald of Kent Grammar School Academy Trust

acting by two directors or a director and a secretary

.....

Director

Print name....MAUREEN JOHNSON

.....

Director/Secretary

Print name....MELANIE MERCER

Witnessed by .....

Full name....KAREN PHILPOTT

Address....206 BROADWATER RD ME9 6HH

Occupation....TEACHER

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Schedule 1

Amendments to the Funding Agreement

1. Clause 17 of the Funding Agreement shall be replaced with:

The planned capacity of the Academy, from 1 September 2017 is 2475 in the age range 11-18 years, including a sixth form of 700. The Academy will be a school whose requirements for:

(a) the admission of pupils to the Academy are set out in Annex B to the Funding Agreement;

(b) the admission to the Academy of and support for pupils with SEN and with disabilities (for pupils who do not have statements of SEN) are set out in Annex C to the Funding Agreement;

(c) pupil exclusions are set out in Annex D to the Funding Agreement;

(d) the procedure for the removal of the Academy's selective admission arrangements is set out in Annex E to the Funding Agreement.

2. Reference to "the Land" in clause 4 of the Funding Agreement shall be replaced by the following:

"the Land" means both the land (including for the avoidance of doubt all buildings, structures, landscaping and other erections) situated at and known as Weald of Kent Grammar School, Tudeley Lane, Tonbridge, Kent TN9 2JP and registered under title number K966335 and the annex at Seal Hollow Road, Sevenoaks, Kent under title number K971987.

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Schedule 2

Amended Supplemental Funding Agreement

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Department for Education

Mainstream academy and free school: supplemental funding agreement

December 2020 v7

Weald of Kent Grammar School

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SUMMARY SHEET

Information about the Academy:

Name of Academy Trust	Girls' Learning Trust
Company number	07627961
Date of Master Funding Agreement	_____2026
Name of Academy	Weald of Kent Grammar School
Opening date	1 February 2011 and transferred to the operation of the Academy Trust on 1 November 2026
Type of academy (indicate whether academy or free school)	Academy
Religious designation	N/A
Wholly or partly selective	Wholly selective
Name of predecessor school (where applicable)	Weald of Kent Grammar School
Capacity number (of statutory school age places) **(if the Academy has a nursery provision, please provide a breakdown of capacity for nursery pupils and statutory school age places)**	2,475
Age range (including nursery provision where the nursery is part of the school)	11 to 18
Number of sixth form places	700
Number of boarding places	N/A
SEN unit / Resource provision	N/A
Land arrangements **(Version 1-8 or other)**	Versions 1 and 2

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Academy and title number of Land (and Temporary Site)	Weald of Kent Grammar School, Tudeley Lane, Tonbridge, Kent TN9 2JP - title number K966335. Weald of Kent Grammar School, Seal Hollow Road, Sevenoaks, Kent TN13 3SN - title number K971987.

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Please confirm which clause variations have been applied or marked as 'Not used'

Clause No.	Descriptor	Applied	Not used
1.I	Only applies to free schools and new provision academies		X
2.A.1	Clause applies where an academy was previously a VC or foundation school designated with a religious character		X
2.C, 2.D	Only applies where the Academy has an SEN unit or Resourced Provision		X
2.E	Only applies where there was a predecessor independent school		X
2.E.1	Only applies to free schools or academies with nursery provision		X
2.G	Clause does not apply to free schools (unless there was a predecessor independent school), or new provision academies	X	
2.M	Clause applies only to academies and free schools designated with a religious character		X
2.N	Clause applies only to academies that were formerly wholly selective grammar schools	X	
2.O	Clause applies only to academies that were formerly partially selective grammar schools		X
2. P.1	Clause only applies to free schools or academy converter schools where there was a predecessor maintained school	X	
2.T	Clause applies to free schools and new provision academies designated with a religious character		X

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Clause No.	Descriptor	Applied	Not used
2.W	Clause only applies where the Academy is designated with a religious character but was not previously a VC school or foundation school designated with a religious character (in which case use clause 2.Y instead). Also use 2.W where an academy was previously a VC school but has gone through a significant change process to adopt VA characteristics in parallel with converting to an academy		X
2.X	Clause only applies where the Academy has not been designated with a religious character	X	
2.Y	Clause only applies where an academy was previously a VC school or foundation school designated with a religious character and should be used instead of clause 2.W. Where an academy was previously a VC school but has gone through a significant change process to adopt VA characteristics in parallel with converting to an academy, use clause 2.W instead.		X
2.Yc)	Sub-clause applies if the Academy is designated with a denominational religious character – CE etc. rather than 'Christian'		X
3.A – 3.F	Option 1 applies to converter and sponsored academies: if used delete option 2	X	
3.A – 3.F	Option 2 applies to free schools and new provision academies: if used delete option 1		X
3.H	Clause relating to Start-up only applies in some cases (does not apply to academy converters)		X
3.I.1	Only applies to free schools or academies with nursery provision		X
3.J	Clause only applies to full sponsored and intermediate sponsored academies with approved Academy Action Plans		X

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Clause No.	Descriptor	Applied	Not used
3.K	Clause does not apply to free schools (unless there was a predecessor independent school), or new provision academies	X	
5.G.1	Clause applies only to a boarding academy/free school.		X
5.I	Clause only applies to sponsored academies		X
5.K	Clause applies to free schools and may be applied to new provision academies		X
5.L	Clause applies to free schools and may be applied to new provision academies		X
5.M	Clause applies to free schools and may be applied to new provision academies		X
5.N	Clause applies to free schools and may be applied to new provision academies		X
5.O	Clause applies to free schools and may be applied to new provision academies		X
6.H	Clause only applies to schools which are designated with a Church of England or Roman Catholic character		X

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Please identify any other variations from the model that apply to this Academy (e.g. clauses relating to PFI, or any required because the multi academy trust includes academies designated with different religious characters, or a mixture of those designated with a religious character, and those which are not):

Additional clauses will be supplied by your project lead if needed.

Descriptor	Clause No.	Applied	Not used

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1. ESTABLISHING THE ACADEMY

1.A This Agreement made between the Secretary of State for Education and Girls' Learning Trust is supplemental to the master funding agreement made between the same parties and dated _____2026 (the "**Master Agreement**").

Definitions and interpretation

1.B Except as expressly provided in this Agreement words and expressions defined in the Master Agreement will have those same meanings in this Agreement.

1.C The following capitalised words and expressions will have the following meanings:

"The **Academy**" means Weald of Kent Grammar School.

"**Coasting"** has the meaning given by regulations under subsection (3) of section 60B of the Education and Inspections Act 2006 in relation to a school to which that section applies.

"**Guidance**" means guidance issued by or on behalf of the Secretary of State, as amended from time to time.

"**SEN**" means special educational needs and has the meaning set out in sections 20(1) and 21(2) of the Children and Families Act 2014.

"**Termination Notice**" means a notice sent by the Secretary of State to the Academy Trust, terminating this Agreement on the date specified in the notice.

"**Termination Warning Notice**" means a notice sent by the Secretary of State to the Academy Trust, stating his intention to terminate this Agreement.

1.D The Interpretation Act 1978 applies to this Agreement as it applies to an Act of Parliament.

1.E Reference in this Agreement to clauses and annexes will, unless otherwise stated, be to clauses and annexes to this Agreement.

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The Academy

1.F The Academy is a Mainstream Academy as defined in clause 1.4 of the Master Agreement.

1.G The Academy Trust will establish and maintain the Academy in accordance with the Master Agreement and this Agreement.

1.H The Academy opened on 1 February 2011 and transferred to the Academy Trust on 1 November 2026.

1.I Not used.

2. RUNNING OF THE ACADEMY

Teachers and staff

2.A Subject to clause 2.A.2 and Annex A of this Agreement and section 67 of the Children and Families Act 2014, the Academy Trust may, in accordance with any relevant Guidance, employ anyone it believes is suitably qualified or is otherwise eligible to plan and prepare lessons and courses for pupils, teach pupils, and assess and report on pupils' development, progress and attainment.

2.A.1 Not used.

2.A.2 The Academy Trust must designate a staff member at the Academy as responsible for promoting the educational achievement of registered pupils at the Academy who are being looked after by a LA, or are no longer looked after by a LA because of an adoption, special guardianship or child arrangements order, or because they have been adopted from 'state care' outside England and Wales, and in doing so must comply with the law, regulations and Guidance that apply to maintained schools. The Academy Trust must ensure the designated person undertakes appropriate training and has regard to any Guidance.

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Pupils

2.B The planned capacity of the Academy is 2,475 and the age range is 11 to 18 and including a sixth form of 700 places. For the avoidance of doubt, notwithstanding that an individual applicant's age might be outside the specified age range of the Academy, the Academy is not prevented from considering an application made by the child's Parent(s) in order to comply with the relevant paragraph of the Schools Admissions Code ('Admission of children outside their normal age group'), to request that the child be admitted to the school outside of the child's normal age group. Where such a request is agreed, the child should be educated in an existing year group. The Academy is a single sex school.

SEN Unit or Resourced Provision

2.C Not used.

2.D Not used.

Charging

2.E Not used.

2.E.1 Not used.

Admissions

2.F Subject to clauses 2.L and 2.M the Academy Trust will act in accordance with, and will ensure that its Independent Appeal Panel is trained to act in accordance with, the School Admissions Code and School Admission Appeals Code published by the Department for Education (the "Codes") and all relevant admissions law as they apply to foundation and voluntary aided schools, and with equalities law. Reference in the Codes or legislation to "admission authorities" will be deemed to be references to the Academy Trust.

2.G Pupils on roll in a Predecessor School which was a maintained or independent school will transfer automatically to the Academy on opening. All children already offered a place at that Predecessor School must be admitted

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to the Academy.

2.H The Academy Trust must participate in the local Fair Access Protocol. The Academy Trust must participate in the coordinated admission arrangements operated by the LA in whose area the Academy is situated. If the Academy is a free school, the Academy Trust is not required to participate in coordination for its first intake of pupils.

2.I Not used.

2.J Not used.

2.K Not used.

2.L The Secretary of State may:

a) direct the Academy Trust to admit a named pupil to the Academy:

i. following an application from a LA including complying with a school attendance order as defined in section 437 of the Education Act 1996. Before doing so the Secretary of State will consult the Academy Trust; or

ii. where in relation to a specific child or children the Academy Trust has failed to act in accordance with the Codes or this Agreement or has otherwise acted unlawfully; or

b) direct the Academy Trust to amend its admission arrangements where they do not comply with the Codes or this Agreement, or are otherwise unlawful.

2.M Not used.

2.N Where the Academy is a former maintained grammar school designated as such under section 104 of the School Standards and Framework Act 1998 and the Education (Grammar School Designation) Order 1998, then it may continue to select its intake by reference to ability. Annex B sets out the procedures for removing selective arrangements.

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2.O Not used.

2.P The Academy Trust must make arrangements to ensure an independent appeals panel is established for the Academy and its clerk and members are trained to act in accordance with the Codes. The Academy Trust must ensure that parents and 'relevant children' (as described in the Codes) are informed of their right to appeal to an Independent Appeal Panel if they are dissatisfied with an admission decision of the Academy Trust. The arrangements for appeals must comply with the Codes as they apply to foundation and voluntary aided schools. The determination of the Independent Appeal Panel is binding on all parties.

2.P.1 The Academy Trust will treat any decision of an Independent Appeal Panel constituted further to arrangements made by the admission authority of a Predecessor School under section 94 of the School Standards and Framework Act 1998 as binding on the Academy Trust, as though the Academy Trust had made the decision subject to the appeal.

2.Q Subject to clause 2.R, the meaning of "**relevant area**" for the purposes of consultation requirements in relation to admission arrangements is that determined by the relevant LA for maintained schools in the area in accordance with the Education (Relevant Areas for Consultation on Admission Arrangements) Regulations 1999.

2.R If the Academy does not consider the relevant area determined by the LA for the maintained schools in the area to be appropriate, it must apply to the Secretary of State by 1 August before the academic year in question for a determination of the appropriate relevant area for the Academy, setting out the reasons for this view. The Secretary of State will consult the Academy Trust and the LA in whose area the Academy is situated in reaching a decision.

2.S The Office of the Schools Adjudicator ("OSA") will consider objections to the Academy's admission arrangements (except objections against any agreed derogations from the provisions of the Codes specified in this Agreement, over which it has no jurisdiction). The Academy Trust must therefore make it

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clear, when determining the Academy's admission arrangements, that objections should be submitted to the OSA. The OSA's determination of an objection is binding on the Academy and the Academy Trust must make appropriate changes to its admission arrangements to give effect to the Adjudicator's decision within two months of the decision (or by 28 February following the decision, whichever is sooner), unless an alternative timescale is specified by the Adjudicator.

2.T Not used.

Curriculum

2.U The Academy Trust must provide for the teaching of religious education and a daily act of collective worship at the Academy.

2.V The Academy Trust must comply with section 71(1)-(6) and (8) of the School Standards and Framework Act 1998 as if the Academy were a community, foundation or voluntary school, and as if references to "religious education" and "religious worship" in that section were references to the religious education and religious worship provided by the Academy in accordance with clause 2.X.

2.W Not used.

2.X Subject to clause 2.V, **where the Academy has not been designated with a religious character** (in accordance with section 124B of the School Standards and Framework Act 1998 or further to section 6(8) of the Academies Act 2010):

a) provision must be made for religious education to be given to all pupils at the Academy in accordance with the requirements for agreed syllabuses in section 375(3) of the Education Act 1996 and paragraph 2(5) of Schedule 19 to the School Standards and Framework Act 1998;

b) the Academy must comply with section 70(1) of, and Schedule 20 to, the School Standards and Framework Act 1998 as if it were a community school or foundation school without a religious character,

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except that paragraph 4 of that Schedule does not apply. The Academy may apply to the Secretary of State for consent to be relieved of the requirement imposed by paragraph 3(2) of that Schedule.

2.Y Not used.

2.Z The Academy Trust must comply with paragraph 2A of the Schedule to The Education (Independent School Standards) Regulations 2014 in relation to the provision of Relationships Education, Relationships and Sex Education and Health Education.

2.AA The Academy Trust must prevent political indoctrination, and secure the balanced treatment of political issues, in line with the requirements for maintained schools set out in the Education Act 1996, and have regard to any Guidance.

3. GRANT FUNDING

Calculation of GAG

3A-3D. Not used.

3.E The Secretary of State will calculate GAG based on the pupil count at the Academy. In order to calculate GAG for the Academy Financial Year in which the Academy opens, the pupil count will be determined on the same basis as that used by the relevant LA for determining the budget of the maintained Predecessor School.

3.F For Academy Financial Years after that referred to in clause 3.E, the basis of the pupil count for determining GAG will be:

a) for pupils in Year 11 and below, the Schools Census which is used to fund maintained schools for the financial year overlapping with the Academy Financial Year in question; and

b) for pupils in Year 12 and above, the formula which is in use at the time for maintained schools.

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3.G The Secretary of State may, at his discretion, adjust the basis of the pupil count to take account of any diseconomies of scale which may affect the Academy if it is operating below the planned capacity in clause 2.B. If such an adjustment is made in any Academy Financial Year, this will not change the basis of the pupil count for calculating the following Academy Financial Year's GAG. If the Secretary of State has indicated that additional grant may be payable in such circumstances, the Academy Trust will bid for this additional grant based on need and providing appropriate supporting evidence. The Secretary of State may accept or refuse the bid at his discretion.

3.H Not used.

3.I The Secretary of State recognises that if a Termination Notice or a Termination Warning Notice is served, or the Master Agreement is otherwise terminated, the intake of new pupils during the notice period may decline and therefore payments based on the number of pupils attending the Academy may be insufficient to meet the Academy's needs. In these circumstances the Secretary of State may pay a larger GAG in the notice period, to enable the Academy to operate effectively.

3.I.1. Not used.

Other relevant funding

3.J Not used.

3.K The Secretary of State may pay the Academy Trust's costs in connection with the transfer of employees from a Predecessor School under the Transfer of Undertakings (Protection of Employment) Regulations 2006. Such payment will be agreed on a case-by-case basis. The Academy Trust must not budget for such a payment unless the Secretary of State confirms in writing that it will be paid.

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Carrying forward of funds

3.L Any additional grant made in accordance with clause 3.I, for a period after the Secretary of State has served a Termination Notice or a Termination Warning Notice under this Agreement, or otherwise terminates the Master Agreement, may be carried forward without limitation or deduction until the circumstances set out in clause 3.I cease to apply or the Academy closes.

4. LAND

TONBRIDGE SITE

For the purposes of clauses 4A to 4K, the following definitions will apply:

"**Land**" means the freehold land at Weald of Kent Grammar School, Tudeley Lane, Tonbridge, Kent TN9 2JP, being the land registered with title number K966335, which is to be the permanent site of the Academy;

"**Option**" shall have the meaning given to that term in clause 4.D;

"**Option Notice**" shall have the meaning given to that term in clause 4.E(a);

"**Property Notice**" means any order, notice, proposal, demand or other requirement issued by any competent authority which materially affects the Academy Trust's ability to use the Land for the purposes of the Academy or any correspondence that affects the extent of the Land; and

"**Restriction**" shall have the meaning given to that term in clause 4.A(a).

Restrictions on Land transfer

4.A The Academy Trust must:

a) within 28 days of the signing of this Agreement in circumstances where the Land is transferred to the Academy Trust prior to the date of this Agreement, or otherwise within 28 days of the transfer of the Land to the Academy Trust, apply to the Land Registry using Form RX1 for the following restriction (the "**Restriction**") to be entered in the proprietorship register for the Land:

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No disposition of the registered estate by the proprietor of the registered estate, or by the proprietor of any registered charge, not being a charge registered before the entry of this restriction, is to be registered without a written consent signed by the Secretary of State for Education, of Sanctuary Buildings, Great Smith Street, London SW1P 3BT;

b) take any further steps reasonably required to ensure that the Restriction is entered on the proprietorship register;

c) promptly confirm to the Secretary of State when the Restriction has been registered;

d) if it has not registered the Restriction, permit the Secretary of State to do so in its place; and

e) not, without the Secretary of State's consent, apply to disapply, modify, cancel or remove the Restriction, whether by itself, a holding company, a subsidiary company, or a receiver, administrator or liquidator acting in the name of the Academy Trust.

Obligations of the Academy Trust

4.B The Academy Trust must keep the Land clean and tidy and make good any damage or deterioration to the Land. The Academy Trust must not do anything to lessen the value or marketability of the Land without the Secretary of State's consent.

4.C The Academy Trust must not, without the Secretary of State's consent:

a) grant any consent or licence; or

b) create or allow any encumbrance; or

c) part with or share possession or occupation; or

d) enter into any onerous or restrictive obligations,

in respect of all or part of the Land provided that the Academy Trust may grant a licence or share occupation of part of the Land with a proprietor or proposed proprietor of an academy or a body or individual providing services or facilities which are for community, fundraising or recreational purposes ancillary to educational services and where no relationship of landlord and tenant arises as

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a result of such occupation.

Option

4.D The Academy Trust grants and the Secretary of State accepts an option (the "**Option**") to acquire all or part of the Land at nil consideration. The Secretary of State may exercise the Option in writing;

a) if this Agreement is terminated for any reason:

b) at any time on or after the issue of a Termination Notice;

c) if, under clause 4.H, the Academy Trust and the Secretary of State agree that part of the Land should be demised or leased to another academy trust; or

d) if, under clause 4.J, the Academy Trust cannot use all or part of the Land as the permanent site of the Academy.

4.D.1 If the Option is exercised, completion will take place:

a) 28 days after the exercise date where a Termination Notice has not been issued; or

b) where a Termination Notice has been issued, the date specified in the Termination Notice as to when this Agreement shall terminate.

and in either case in accordance with the Law Society's Standard Conditions of Sale for Commercial Property in force at that date.

Option notice

4.E The Academy Trust:

a) must, within 14 days after acquiring the Land or, if later, after signing this Agreement, apply to the Land Registry on Form AN1 (including a copy of this Agreement) for a notice of the Option (the "**Option Notice**") to be entered in the register, taking any further steps required to have the Option Notice registered and promptly confirming to the Secretary of State when this has been done;

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b) if it has not registered the Option Notice, agrees that the Secretary of State may apply to register it using Form UN1;

c) must not, without the Secretary of State's consent, apply to disapply, modify or remove the Option Notice, whether by itself, a holding company, a subsidiary company, or a receiver, administrator or liquidator acting in the name of the Academy Trust, and

d) must, in the case of previously unregistered land, within 14 days after acquiring the Land or, if later, after signing this Agreement, apply to register a Class C(iv) land charge in the Land Charges Registry, and send the Secretary of State a copy of the relevant entry within 7 days after the registration has been completed. If the Secretary of State considers that the Academy Trust has not complied with this clause, he may apply to secure the registration.

Property notices

4.F If the Academy Trust receives a Property Notice, it must:

a) send a copy of it to the Secretary of State within 14 days, stating how the Academy Trust intends to respond to it;

b) promptly give the Secretary of State all the information he asks for about it;

c) allow the Secretary of State to take all necessary action, with or instead of the Academy Trust, to comply with it, and

d) use its best endeavours to help the Secretary of State in connection with it.

Sharing the Land

4.G Where:

a) the Secretary of State identifies basic or parental need for additional places in the area in which the Academy is situated; and

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b) the Secretary of State then considers that not all the Land is needed for the operation of the Academy at planned capacity,

the Secretary of State must consult with the Academy Trust to determine whether part of the Land could be demised or leased to another academy trust, as the Secretary of State considers appropriate, for the purpose of that academy trust establishing and maintaining an educational institution on the Land.

4.H To the extent the Academy Trust and the Secretary of State agree to part of the Land being demised or leased in accordance with clause 4.G, the Academy Trust must use its best endeavours to procure all necessary consents in order to enable it to share occupation of the Land with the incoming academy trust and to provide the incoming academy trust with security of tenure over that part of the Land occupied by it, and shall enter into any legal arrangements which the Secretary of State requires for this purpose. The Secretary of State shall meet the necessary and reasonable legal costs incurred by the Academy Trust in connection with entering into any such arrangements under this clause.

4.I For the purposes of clause 4.G:

a) a **basic need** will arise when the forecast demand for pupil places in the area where the Academy is situated is greater than the existing capacity to provide them;

b) a **parental need** will arise when the Department for Education is actually aware of an additional demand for pupil places in the area where the Academy is situated, following representations from parents in that area; and

c) **planned capacity** has the meaning given in clause 2.B.

4.J If the Academy Trust cannot use all or part of the Land as the permanent site of the Academy but the Secretary of State agrees not to terminate this Agreement on that basis, the Secretary of State may notify the Academy

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Trust that he intends to exercise the Option to transfer all or part of the Land for nil consideration to himself or his nominee.

4.K On or following the issue of a Termination Notice, the Secretary of State may give notice that he intends to exercise his rights under clause 4.D. Any such notice is without prejudice to his right to exercise any other rights available to him.

SEVENOAKS SITE

For the purposes of clauses 4A.A to 4A.N, the following definitions will apply:

"**Land**" means the land at Weald of Kent Grammar School, Seal Hollow Road, Sevenoaks, Kent TN13 3SN, being part of the land registered with title number K971987 and demised by the Lease.

"**Lease**" means the lease, any subsequent variations to the lease or other occupational agreement between the Academy Trust and a third party (the "**Landlord**") under which the Academy Trust derives title to the Land.

"**Option**" shall have the meaning given to that term in clause 4A.E;

"**Option Notice**" shall have the meaning given to that term in clause 4A.F;

"**Property Notice**" means any order, notice, proposal, demand or other requirement issued by any competent authority (including the Landlord) which materially affects the Academy Trust's ability to use the Land for the purposes of the Academy or any correspondence that affects the extent of the Land; and

"**Restriction**" shall have the meaning given to that term in clause 4A.A(a).

Restrictions on Land transfer

4A.A The Academy Trust must:

a) within 28 days of the signing of this Agreement in circumstances where the Land is transferred to the Academy Trust prior to the date of this Agreement, or otherwise within 28 days of the transfer of the Land to the Academy Trust, apply to the Land Registry using Form RX1 for the

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following restriction (the "**Restriction**") to be entered in the proprietorship register for the Land:

No disposition of the registered estate by the proprietor of the registered estate, or by the proprietor of any registered charge, not being a charge registered before the entry of this restriction, is to be registered without a written consent signed by the Secretary of State for Education, of Sanctuary Buildings, Great Smith Street, London SW1P 3BT;

b) take any further steps reasonably required to ensure that the Restriction is entered on the proprietorship register;

c) promptly confirm to the Secretary of State when the Restriction has been registered;

d) if it has not registered the Restriction, permit the Secretary of State to do so in its place; and

e) not, without the Secretary of State's consent, apply to disapply, modify, cancel or remove the Restriction, whether by itself, a holding company, a subsidiary company, or a receiver, administrator or liquidator acting in the name of the Academy Trust.

Obligations of the Academy Trust

4A.B The Academy Trust must keep the Land clean and tidy and make good any damage or deterioration to the Land. The Academy Trust must not do anything to lessen the value or marketability of the Land without the Secretary of State's consent.

4A.C The Academy Trust must comply with the Lease and promptly enforce its rights against the Landlord.

4A.D The Academy Trust must not, without the Secretary of State's consent:

a) terminate, vary, surrender, renew, dispose of or agree any revised rent under the Lease;

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b) grant any consent or licence; or

c) create or allow any encumbrance; or

d) part with or share possession or occupation; or

e) enter into any onerous or restrictive obligations,

in respect of all or part of the Land provided that the Academy Trust may grant a licence or share occupation of part of the Land with a proprietor or proposed proprietor of an academy or a body or individual providing services or facilities which are within the uses permitted by the Lease and where no relationship of landlord and tenant arises as a result of such occupation.

Option

4A.E The Academy Trust grants and the Secretary of State accepts an option (the "**Option**") to acquire the Land at nil consideration. The Secretary of State may exercise the Option in writing:

a) if this Agreement is terminated for any reason;

b) at any time on or after the issue of a Termination Notice; or

c) if, under clause 4A.K, the Academy Trust and the Secretary of State agree that part of the Land should be demised or subleased to another academy trust;

d) if, under clause 4A.M, the Academy Trust cannot use all or part of the Land as the permanent site of the Academy.

4A.E.1 If the Option is exercised, completion will take place

a) 28 days after the exercise date where a Termination Notice has not been issued; or

b) where a Termination Notice has been issued, the date specified in the Termination Notice as to when this Agreement shall terminate

and in either case in accordance with the Law Society's Standard Conditions of Sale for Commercial Property in force at that date.

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Option notice

4A.F The Academy Trust:

a) must, within 14 days after acquiring the Land or, if later, after signing this Agreement, apply to the Land Registry on Form AN1 (including a copy of this Agreement) for a notice of the Option (the "**Option Notice**") to be entered in the register, taking any further steps required to have the Option Notice registered and promptly confirming to the Secretary of State when this has been done;

b) if it has not registered the Option Notice, agrees that the Secretary of State may apply to register it using Form UN1;

c) must not, without the Secretary of State's consent, apply to disapply, modify or remove the Option Notice, whether by itself, a holding company, a subsidiary company, or a receiver, administrator or liquidator acting in the name of the Academy Trust, and

d) must, in the case of previously unregistered land, within 14 days after acquiring the Land or, if later, after signing this Agreement, apply to register a Class C(iv) land charge in the Land Charges Registry, and send the Secretary of State a copy of the relevant entry within 7 days after the registration has been completed. If the Secretary of State considers that the Academy Trust has not complied with this clause, he may apply to secure the registration.

Property notices

4A.G If the Academy Trust receives a Property Notice, it must:

a) send a copy of it to the Secretary of State within 14 days, stating how the Academy Trust intends to respond to it;

b) promptly give the Secretary of State all the information he asks for about it;

c) allow the Secretary of State to take all necessary action, with or instead of the Academy Trust, to comply with it, and

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d) use its best endeavours to help the Secretary of State in connection with it.

Breach of Lease

4A.H If the Academy Trust is, or if it is reasonably foreseeable that it will be, in material breach of the Lease, the Academy Trust must immediately give written notice to the Secretary of State stating what the breach is and what action the Academy Trust has taken or proposes to take to remedy it, including timescales where appropriate.

4A.I After notifying the Secretary of State under clause 4A.H, the Academy Trust must:

a) promptly give the Secretary of State all the information he asks for about the breach;

b) allow the Secretary of State to take all necessary action, with or instead of the Academy Trust, to remedy or prevent the breach, and

c) use its best endeavours to help the Secretary of State to remedy or prevent the breach.

Sharing the Land

4A.J Where:

a) the Secretary of State identifies basic or parental need for additional places in the area in which the Academy is situated; and

b) the Secretary of State then considers that not all the Land is needed for the operation of the Academy at planned capacity,

the Secretary of State must consult with the Academy Trust to determine whether part of the Land could be demised or sublet to another academy trust, as the Secretary of State considers appropriate, for the purpose of that academy trust establishing and maintaining an educational institution on the Land.

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4A.K To the extent the Academy Trust and the Secretary of State agree to part of the Land being demised or sublet in accordance with clause 4A.J, the Academy Trust must use its best endeavours to procure either the approval of the Landlord or any necessary amendments to the Lease in order to enable it to share occupation of the Land with the incoming academy trust and to provide the incoming academy trust with security of occupancy over the Land occupied by it, and shall enter into any legal arrangements which the Secretary of State requires for this purpose. The Secretary of State shall meet the necessary and reasonable legal costs incurred by the Academy Trust in connection with entering into any such arrangements under this clause.

4A.L For the purposes of clause 4A.J:

a) a **basic need** will arise when the forecast demand for pupil places in the area where the Academy is situated is greater than the existing capacity to provide them;

b) a **parental need** will arise when the Department for Education is actually aware of an additional demand for pupil places in the area where the Academy is situated, following representations from parents in that area; and

c) **planned capacity** has the meaning given in clause 2.B.

4A.M If the Academy Trust cannot use all or part of the Land as the permanent site of the Academy but the Secretary of State agrees not to terminate this Agreement on that basis, the Secretary of State may notify the Academy Trust that he intends to exercise the Option to transfer the Land for nil consideration to himself or his nominee.

4A.N On or following the issue of a Termination Notice, the Secretary of State may give notice that he intends to exercise his rights under clause 4A.E. Any such notice is without prejudice to his right to exercise any other rights available to him.

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5. TERMINATION

Termination by either party

5.A Either party may give at least seven Academy Financial Years' notice to terminate this Agreement. Such termination would take effect on 31 August of the relevant year.

Termination Warning Notice

5.B The Secretary of State may serve a Termination Warning Notice where he considers that:

a) the Academy Trust has breached the provisions of this Agreement or the Master Agreement; or

b) the standards of performance of pupils at the Academy are unacceptably low; or

c) there has been a serious breakdown in the way the Academy is managed or governed; or

d) the safety of pupils or staff is threatened, including due to breakdown of discipline; or

e) the Academy is Coasting provided he has notified the Academy Trust that it is Coasting.

5.C A Termination Warning Notice served under clause 5.B will specify:

a) the action the Academy Trust must take;

b) the date by which the action must be completed; and

c) the date by which the Academy Trust must make any representations, or confirm that it agrees to undertake the specified action.

5.D The Secretary of State will consider any representations from the Academy Trust which he receives by the date specified in the Termination Warning Notice. The Secretary of State may amend the Termination Warning Notice to

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specify further action which the Academy Trust must take, and the date by which it must be completed.

5.E If the Secretary of State considers that the Academy Trust has not responded to the Termination Warning Notice as specified under clause 5.C(c), or has not completed the action required in the Termination Warning Notice as specified under clauses 5.C(a) and (b) (and any further action specified under clause 5.D) he may serve a Termination Notice.

Termination by the Secretary of State after inspection

5.F If the Chief Inspector gives notice to the Academy Trust that:

a) special measures are required to be taken in relation to the Academy; or

b) the Academy requires significant improvement

the Secretary of State may serve a Termination Warning Notice, specifying the date by which the Academy Trust must make any representations.

5.G In deciding whether to give notice of his intention to terminate under clause 5.F, the Secretary of State will have due regard to the overall performance of the Academy Trust.

5.G.1 Not used.

5.H If the Secretary of State has served a Termination Warning Notice under clause 5.F and:

a) has not received any representations from the Academy Trust by the date specified in the notice; or

b) having considered the representations made by the Academy Trust remains satisfied that this Agreement should be terminated;

he may serve a Termination Notice.

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5.I Not used.

Termination by the Secretary of State

5.J If the Secretary of State has determined that the Academy will be removed from the Register of Independent Schools and no appeal against that determination is pending, he may serve a Termination Notice.

5.K Not used.

5.L Not used.

5.M Not used.

5.N Not used.

5.O Not used.

Funding and admission during notice period

5.P If the Secretary of State serves a Termination Notice under clause 5.A, the Academy Trust may continue during the notice period to admit pupils to the Academy, and to receive GAG and EAG, in accordance with this Agreement.

5.Q If the Secretary of State serves a Termination Warning Notice or a Termination Notice otherwise than under clause 5.A, the Academy Trust may continue during the notice period to admit pupils to the Academy (unless the Secretary of State specifies otherwise), and to receive GAG and EAG, in accordance with this Agreement.

Notice of intention to terminate by Academy Trust

5.R The Secretary of State will, before the start of each Academy Financial Year, provide the Academy Trust with a final funding allocation indicating the level of GAG and EAG to be provided in the next Academy Financial Year (the **"Funding Allocation").**

5.S If the Academy Trust is of the opinion that, after receipt of the Funding Allocation for the next Academy Financial Year (the "**Critical Year**") and after

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taking into account all other resources likely to be available to the Academy, including other funds that are likely to be available to the Academy from other academies operated by the Academy Trust ("**All Other Resources**"), it is likely that the cost of running the Academy during the Critical Year would cause the Academy Trust to become insolvent (and for this reason only) then the Academy Trust may give written notice of its intention to terminate this Agreement on 31 August before the Critical Year.

5.T Any notice given by the Academy Trust under clause 5.S must be provided to the Secretary of State within six weeks of the Secretary of State issuing the Funding Allocation. The notice given by the Academy Trust under clause 5.S must specify:

a) the grounds upon which the Academy Trust's opinion is based, including:

i. evidence of those grounds;

ii. any professional accounting advice the Academy Trust has received;

iii. a detailed statement of steps which the Academy Trust proposes to take to ensure that the running costs of the Academy are reduced such that costs are less than the Funding Allocation and All Other Resources, and the period of time within which such steps will be taken; and

b) the shortfall in the Critical Year between the Funding Allocation and All Other Resources expected to be available to the Academy Trust to run the Academy and the projected expenditure on the Academy; and

c) a detailed budget of income and expenditure for the Academy during the Critical Year (the "**Projected Budget**").

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5.U Both parties will use their best endeavours to agree whether or not the cost of running the Academy during the Critical Year would cause the Academy Trust to become insolvent. Both parties recognise that they will need to engage in a constructive dialogue at the time about how best to provide education for the pupils at the Academy and use their best endeavours to agree a practical solution to the problem.

5.V If no agreement is reached by 30 April (or another date if agreed between the parties) as to whether the cost of running the Academy during the Critical Year would cause the Academy Trust to become insolvent, then that question will be referred to an independent expert (the "**Expert**") for resolution. The Expert's determination will be final and binding on both parties. The Expert will be requested to specify in his determination the amount of the shortfall in funding (the "**Shortfall**").

5.W The Expert will be an insolvency practitioner with significant professional experience of educational institutions or academies. If the parties fail to agree upon the appointment of the Expert then the Expert will be appointed by the President of the Institute of Chartered Accountants in England and Wales. The Expert's fees will be borne equally between the parties.

5.X The Expert will be required in reaching his determination to take account of advice from an educational specialist who is professionally familiar with the issues arising from the budget management of schools. If the parties fail to agree upon the appointment of the educational specialist then the educational specialist will be appointed by the Chairman of the Specialist Schools and Academies Trust (or any successor or equivalent body). The educational specialist's fees will be borne equally between the parties.

5.Y If the Expert determines that the cost of running the Academy during the Critical Year would cause the Academy Trust to become insolvent, and the Secretary of State will not have agreed to provide sufficient additional funding to cover the Shortfall, then the Academy Trust will be entitled to terminate this Agreement, by notice expiring on 31 August before the Critical Year. Any such notice will be given within 21 days after (a) the Expert's determination

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will have been given to the parties or (b), if later, the Secretary of State will have given written notice of his refusal to provide sufficient additional funding for the Academy to cover the Shortfall.

Effect of termination

5.Z If this Agreement is terminated, the Academy will cease to be an Academy within the meaning of sections 1 and 1A of the Academies Act 2010.

5.AA Subject to clauses 5.BB and 5.CC, if the Secretary of State terminates this Agreement under clause 5.A, he will indemnify the Academy Trust. If the Secretary of State terminates this Agreement otherwise than under clause 5.A, he may at his discretion indemnify or compensate the Academy Trust.

5.BB The amount of any such indemnity or compensation will be determined by the Secretary of State, having regard to representations made to him by the Academy Trust, and will be paid as and when the Secretary of State considers appropriate.

5.CC The categories of expenditure incurred by the Academy Trust in consequence of termination, for which the Secretary of State may indemnify the Academy Trust under clauses 5.AA, may include:

a) staff compensation and redundancy payments;

b) compensation payments in respect of broken contracts;

c) expenses of disposing of assets or adapting them for other purposes;

d) legal and other professional fees; and

e) dissolution expenses.

5.DD If this Agreement is terminated, and the Academy Trust owns capital assets which have been partly or wholly funded by HM Government, the Academy Trust must, as soon as possible after the termination date:

a) transfer a proportion of those capital assets, equal to the proportion of the original financial contribution made by HM Government, to a

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nominee of the Secretary of State to use for educational purposes; or

b) if the Secretary of State directs that a transfer under clause 5.DD(a) is not required, pay to the Secretary of State at the termination date (or, by agreement with the Secretary of State, at the date of their subsequent disposal) a sum equivalent to the proportion of the original financial contribution made by HM Government.

5.EE The Secretary of State may:

a) waive all or part of the repayment due under sub-clause 5.DD(b) if the Academy Trust obtains his permission to invest the sale proceeds for its charitable purposes; or

b) direct the Academy Trust to pay all or part of the sale proceeds to the relevant LA.

6. OTHER CONTRACTUAL ARRANGEMENTS

Annexes

6.A Any annexes to this Agreement form part of and are incorporated into this Agreement.

The Master Agreement

6.B Except as expressly provided in this Agreement, all provisions of the Master Agreement have full force and effect.

General

6.C The Academy Trust cannot assign this Agreement.

6.D Failure to exercise, or a delay in exercising, any right or remedy of the Secretary of State under this Agreement (including the right to terminate this Agreement), or a single or partial exercise of such a right or remedy, is not a waiver of, and does not prevent or restrict any initial or further exercise of, that or any other right or remedy.

6.E Termination of this Agreement will not affect the accrued rights, remedies,

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obligations or liabilities of the parties existing at termination.

6.F This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all of which will together constitute the same agreement.

6.G This Agreement and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the law of England and Wales, and submitted to the exclusive jurisdiction of the courts of England and Wales.

6.H Not used.

Information Sharing with Local Authorities – Statutory Responsibilities

6.I The Academy Trust must provide:

a) the name, address and date of birth of the pupil or student;

b) the name and address of a parent of the pupil or student;

c) information in the institution's possession about the pupil or student (except if the pupil or student concerned (in the case of a pupil or student who has attained the age of 16) or a parent of the pupil or student concerned (in the case of a pupil or student who has not attained the age of 16) has instructed the Academy Trust not to provide information of that kind);

upon request under section 14 of the Education and Skills Act 2008 from a local authority (for the purpose of enabling or assisting it to exercise its functions under Part 1 of that Act); or

upon request under section 72 of that Act from a body providing services under sections 68 or 70(1)(b) of the Act (for the purposes of providing such services).

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ANNEXES

Annex A

ADMISSION OF CHILDREN AND YOUNG PEOPLE WITH EDUCATION, HEALTH AND CARE PLANS

"**EHC Plan**" means an education, health and care plan made under section 37 of the Children and Families Act 2014.

The Children and Families Act 2014 imposes duties directly on Academies in respect of pupils with SEN, including the admission of pupils with EHC plans. If an Academy Trust considers that a LA should not have named the Academy in an EHC plan, it may ask the Secretary of State to determine whether the LA has acted unreasonably, and to make an order directing the LA to reconsider. The Academy Trust must admit the pupil if such a determination is pending. The Secretary of State's determination as to whether the LA acted unreasonably will be final, subject to any right of appeal which a pupil (who is over compulsory school age) or parent of the pupil may have to the First-tier Tribunal (Special Educational Needs and Disability) or the Upper Tribunal Administrative Appeals Chamber.

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Annex B

PROCESS FOR REMOVAL OF SELECTION AT WHOLLY SELECTIVE ACADEMIES

1. This annex applies to any Academy which was designated as a grammar school under the Education (Grammar School Designation) Order 1998 – or subsequent designation orders made under section 104 of the School Standards and Framework Act 1998 - prior to their entering into Academy arrangements with the Secretary of State under section 1 of the Academies Act 2010.

Proposals by the Academy Trust to remove selection

2. Where an Academy Trust for a wholly selective Academy wishes to remove the Academy's selective admission arrangements they will follow the process set out below.

3. The Academy Trust will ballot all parents of registered pupils at the school on the question 'are you in favour of the Academy removing selection by ability and introducing admission arrangements which admit children of all abilities?'

4. If a simple majority of parents vote to remove selection, the Academy will determine admission arrangements that do not provide for selection by ability.

5. The ballot must allow parents a minimum of five weeks within which to vote. The ballot must be initiated prior to 25 January and the ballot result must be declared by 1 March in the determination year [1].

6. If a ballot is in favour of the removal of selection, non selective admission arrangements must be determined by 15 April in the determination year.

7. If a ballot does not vote in favour of the removal of selection the Academy Trust must retain the Academy's selective admission arrangements.

[1] A 'determination year' is the Academy Financial Year *beginning two years before the Academy Financial Year which the admissions arrangements will be for* e.g. consultation to end in March 2011 and determination to be in April 2011 for admissions in September 2012

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Parental Ballots to remove selection.

8. There are three ways of removing selection at wholly selective Academies via a parental ballot.

9. The arrangements are changed as result of a **whole area ballot**[2] ("area ballot"), the Academy in question is subject to a **stand alone ballot**[3] or where the school is subject to a **group ballot**[4].

10. The **moratorium period** set out in regulation 16 of the Ballots Regulations will apply. That is, where the result of a ballot is that the grammar schools in a selective area, or the Academy in a stand-alone ballot to which the ballot relates should retain selective admission arrangements, no further ballot shall be held or petition raised within the period of 5 years from the ballot result date. This moratorium does not apply to the procedures in paragraphs 2-7 of this annex.

11. Weald of Kent Grammar School is subject to the result of a whole-area ballot concerning the grammar schools in Kent.

Academies subject to the result of whole area ballots.

12. Where the Academy is located within the local authority areas set out under regulation 2(1) and schedule 1 to the Ballots Regulations (**Bexley, Buckinghamshire, Kent, Lincolnshire, Medway, Slough, Southend, Torbay, Trafford or Sutton and Nonsuch Ward**) and would thus, prior to becoming an Academy, have been subject to any ballot on selective admission arrangements in that area, if there is a ballot of parents, under the provisions of the Ballot Regulations, within those areas, the Academy must abide by the result of the ballot.

13. Where the result of the whole area ballot is to remove selection, the Academy will determine non-selective admission arrangements by the date set out in

[2] A "whole area ballot" has the same meaning as an "area ballot" (as defined by regulation 11(2) of the Ballot Regulations: a ballot which relates to all grammar schools within a relevant area.)
[3] A "stand alone ballot" is a ballot which relates to a stand alone grammar school as defined in regulation 11(1)(c) of the Ballots Regulations.
[4] A 'group ballot' is a ballot which relates to a prescribed group of schools as set out in Schedule 2 to the Education (Grammar School Ballots) Regulations 1998

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paragraph 14 of this Annex. If the ballot does not vote in favour of removal of selection the Academy Trust must retain the Academy's selective admission arrangements.

Implementation of decision that an Academy should cease to have selective admission arrangements

14. In the case of a successful ballot, the Academy Trust will secure that their admission arrangements are revised so that the Academy no longer has selective admission arrangements:

    a. where the ballot result date is on or before 31st December in any school year – or where the Secretary of State has chosen not to declare a ballot void -, it will determine non selective admission arrangements by the date in paragraph 6 of this Annex; and

    b. where the ballot result date is after 31st December in any school year, it will determine non selective admission arrangements in the following determination year, by the 15 April.

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Department for Education

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