**TEMPLATE PERFORMANCE IMPROVEMENT PLAN**

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| **Area of Focus / Goal** | **Agreed Objective** | **Target / Measure of Success** | **Timeframe** | **Support** |
| *Define the area of focus and / or the specific goal.* | *Define the action required by the employee to achieve the goal.* | *Indicate what success against the objective looks like.* | *Define how long the employee has to achieve this goal.* | *Specify what support can be offered / i.e. regular meetings, training, mentoring etc.* |
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